# TEF Wider Forum Meeting 8/02/2022

Introduction to meeting and New chair of TEF: Emma Howe

9-10 Jon Cooper ask the dean

Buffer time for: Redeployment questions

10-10.30 Emma Diggle COVID recovery (20minutes)

10.30-10.45 Break

10.45-11.30: Things to discuss: Projects within TEF/HEE

Current projects

1. LTFT: Lauren attending a wider meeting next week so depending on update could do small talk on section C role out.
2. Exception reporting update to try promote use. Trainee speaking on own personal experience of exception reporting and positive experience for change.
3. HEE Comm webinars/pod casts:

* What do people understand about HEE? JAM BOARD
* What do people want to know about HEE? These may assist with podcast sessions on myth busting what trainees think about HEE.
* Thoughts from wider forum on mini podcasts offer time to discuss what topics to cover/how to advertise.
* What do you want to hear from the TEF

11:30 Presentation from the EDI team; introductions and current projects underway

Learning Burst: Effective meetings