

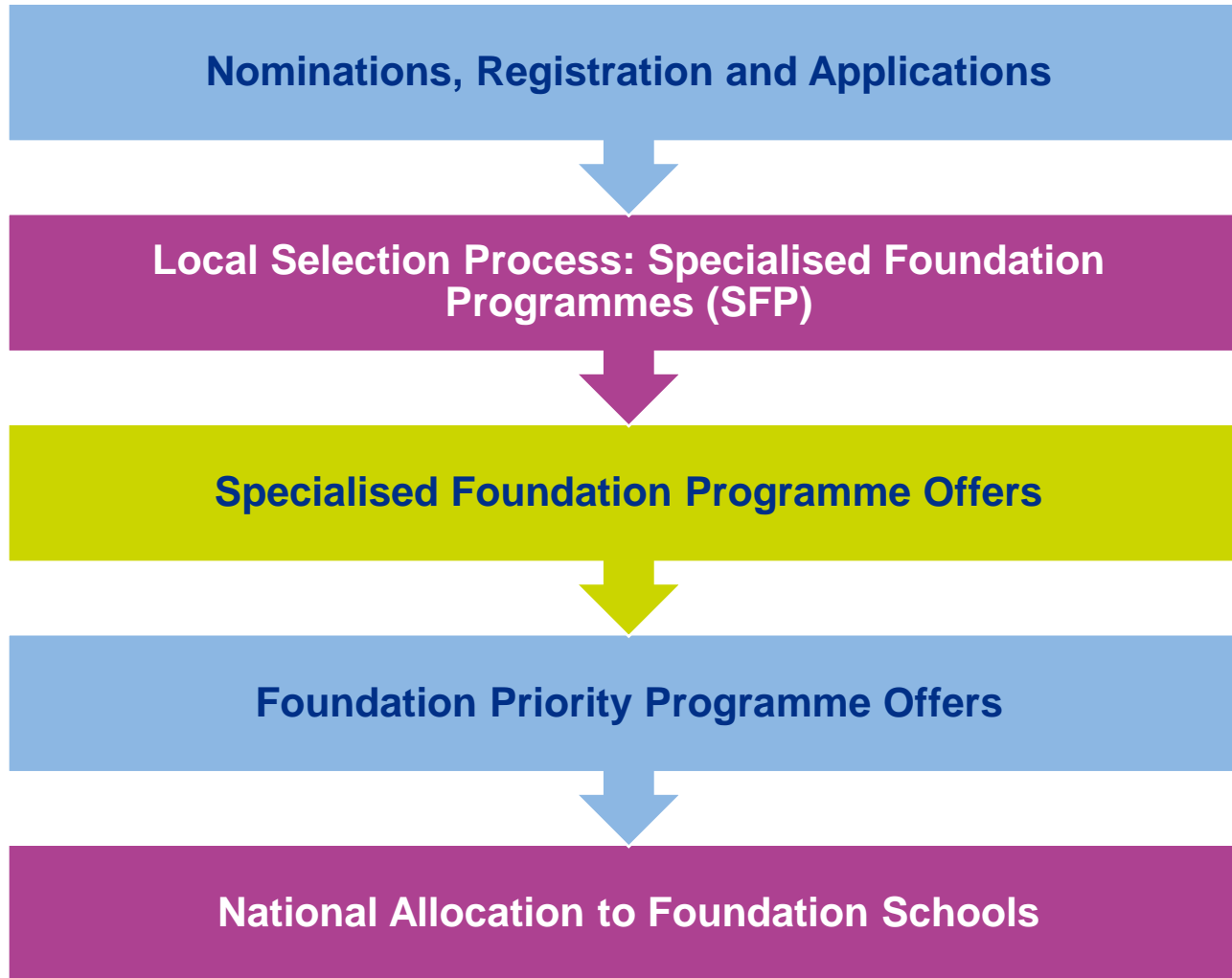


Applying to UKFP 2024

Units of Application

East of England	Peninsula
Kent, Surrey, Sussex (KSS)	Scotland
Leicestershire, Northumberland, Rutland (LNR)	Severn
London	Trent
North West of England	Wales
Northern	Wessex
Northern Ireland	West Midlands Central
Oxford (Thames Valley)	West Midlands North
	West Midlands South
	Yorkshire and Humber

**18 Foundation
Schools/Units
of Application
(UoAs)**



National Timeline

Nomination and Registration

UK graduates are nominated by the medical school

- Applicants who qualified or are expecting to qualify from a UK medical school after 6 August 2022 and by 6 August 2024 are nominated by their medical school

You will receive an email inviting you to confirm your nomination

- You **must not create an account on Oriel** (only use nominated information from medical school). Please use the link emailed to you to register on Oriel.
- You must confirm your nomination (click the link in your email 'Nominee Confirmation required'). If you do not receive this email, contact your medical school immediately
- You must register with the email address your medical school used to nominate you with
- Military applicants are not required to apply via Oriel (contact Defence Deanery for details)

Applicants

Please select a staff group from the options below to view the related information:



UK Foundation programme



Medical and Public Health Specialties



Dental Specialties



Pharmacy Programme



Healthcare Sciences

Welcome to Oriel

Oriel is the UK wide portal for recruitment to postgraduate medical, dental, public health, healthcare science and pre-registration pharmacy training. Applicants will use Oriel for all stages of the recruitment process.

If you are planning to make an application and have not yet registered on Oriel, please click on one of the options in the 'Applicant' area to view the relevant information.

If you are visiting Oriel as an assessor please select the option in the 'Not an applicant' area.

Please note that Oriel is only supported on the following browsers: Chrome, Edge, Safari and Firefox. For further information, please refer to the FAQs.

IMPORTANT - this is a new version of Oriel. If you previously had an account on the legacy Oriel system, this will no longer be valid. You **MUST** register for a new account on Oriel.

Registered users can log in below

Login



Not an Applicant?

Please select from the options below to view the related information:

Select this option to find help and resources for Assessors.

Assessors

Select this option to find information and resources for Employers

Employers

Key Dates

Registration on Oriel

- From 12 September 2023 (09:00 BST)

National application window

- Opens 20 September 2023 (09:00 BST)
- **Closes 04 October 2023 (12:00 midday BST)**

No late applications considered under any circumstances

One Application Form

- **One all-encompassing application form**, so applicants will only submit one main application form that will include:
- The option to apply for Specialised Foundation Programmes (SFP) as well as Foundation Priority Programmes (FPP)
- Pre-Allocation for personal circumstances requests

Key Changes for 2024

PIA – Preference Informed Allocation

- Preference informed allocation is designed to give as many applicants their first-choice preference as possible.
- The algorithm will work through the list of applicants in computer-generated rank order to match as many applicants as possible to their first choice, before allocating applicants to their next available choice
- The computer-generated rank is produced when the algorithm is run in Oriel, which takes place after preferencing has closed.

Key Changes for 2024

EPM Decile and SJT

- The Situational Judgment Test (SJT) and EPM (decile score) have been removed

Pre-Allocation Appeals Process

- The stage 1 appeal process for Pre-allocation has been completely removed and it will no longer be possible for applicants to submit additional or missing evidence or correct any errors they may have made in their original application.

Linked Applications

- Both applicants must preference UoAs in the same order
- Linking is only possible for FP (it is not possible for SFP or FPP)
- Links will be severed if: -
 - a) Either or both accept an SFP or FPP programme
 - b) The PIA algorithm is unable to match both applicants to the same school
- Linked applicants will be allocated to school according to the lower ranked applicant
- Local foundation school programme matching policies vary at group/programme level

Pre-allocation Criteria

The criteria for **pre-allocation based on personal circumstances** for UKFP 2024 are:

1. Parental/guardian responsibilities
2. a) Primary caring responsibilities
b) Significant caring responsibilities
3. Medical condition
4. Unique circumstances
5. a) Educational circumstances
b) Widening participation

Applications can only be made under **one** criterion.

Pre-allocation – General Information

- Applications via Oriel
 - Pro-forma required (found on UKFPO website)
 - Evidence (completed form and supporting documents) required to be uploaded to Oriel
- Circumstance must be relevant at the time of application
- Requested foundation school must be ranked **first**
- Not applicable for SFP, FPP
- Applicants cannot link
- Applications will be considered by a national panel

National Allocation

- Allocation to a Foundation School (UoA) takes place in March 2024
- The algorithm will work through the list of applicants in computer-generated rank order, in two passes:
 - Pass 1 – First-choice preference allocation only – working through the applicant list in computer-generated rank order, if a place is available for the applicant to be allocated a post in their first-choice preference, they are allocated a place in that preference. If no places are available in the first-choice preference, the applicant will be skipped.
 - Pass 2 – Allocating unplaced applicants - working through the applicant list in computer-generated rank order, unplaced applicants are allocated a place in their highest ranked preference with available posts.
- Linked applicants will be allocated based on the lower ranked applicant of the pair

Specialised Foundation Programmes (SFP)

- Academic/research, education and teaching, and leadership and management
- Explore academia/education/leadership as a career at the same time as developing your clinical and generic skills
- ‘Academic’ or specialised supervisor
- All FP applicants eligible to apply, if you’re interested!
- Information and programme descriptions for SFPs can be found on local Foundation School websites.

SFP Selection

- Applicants will need to apply to each SUoA (up to a maximum of two) in part 2 of the main FP application form.
 - “Specialised Unit of Application” (SUoA)
 - White space questions (used by some, but not all SUoAs)
 - Educational achievements (separate and not included in main FP)
- Submit SFP applications as part of, and at the same time as your FP application
- SUoA selection process (including scoring) determined locally.
 - The decile score has been removed and will not be used in SFP selection

SFP - General Information

- ✓ SFP applicants who score highest in local SFP selection process will receive offers first
- ✓ If higher scoring applicants decline these offers, they will then be offered to lower scoring applicants
- ✓ **Familiarise yourself with the SFP offers timetable which can be found on the UKFPO website**
- ✓ If you accept an SFP offer, you are automatically withdrawn from the FP allocation
- ✓ If you do not secure an SFP post, you will be included in the FP allocation automatically

Foundation Priority Programmes (FPP)

- Incentives for these posts include financial benefits, unique teaching and leadership opportunities and specialty experiences (please look on foundation school websites for details)
- Select in main application form if you wish to be considered
- Preference individual FPP programmes
- FPP offers will take place before national allocation to foundation schools
- Offers will be made based on a computer-generated rank, and preferences for FPP.
 - The rank generated for FPP will be different to the rank generated as part of the new PIA algorithm in the main FP allocation process.
- If you accept an FPP offer, your FP application will be withdrawn

Psychiatry Foundation Fellowships (PFF)

- Application to the PFF scheme will take place after allocation to Foundation Programmes. The application process will be separate from the UKFPO application process and will be managed by the Royal College of Psychiatrists.
- Details of how to apply and the timeline for the process can be found on the [Royal College of Psychiatrists website](#).
- Queries about the fellowship programmes and the application process should be sent to: careers@rcpsych.ac.uk.

Supporting Trainees Entering Practice (STEP)

- Supports transition from medical school to foundation training; two-way transfer
- Health and welfare, educational progress and professional performance, and patient safety
- Students complete STEP form online
- Medical school endorses information

The information you provide in your form is used to **support** you during your training and is only shared with your Foundation Training Programme Director/FP Co-ordinator (and anyone else that you give permission for it to be shared with).

Employment

Employer Responsibilities:

- Pre-employment checks, including occupational health and reasonable adjustments
- References
- Pay
- Pension
- Rotas
- Contract of employment
- Accommodation (if applicable)
- Programme/timetable for mandatory F1 shadowing and induction



Mandatory Shadowing and Induction

- All new F1s are required to attend a mandatory, paid week* shadowing the F1 job that they will be taking up and completing the relevant aspects of trust-based induction prior to the official start of their F1 responsibilities on the first Wednesday of August.
- This shadowing period aims to help equip recent medical graduates with the local knowledge and skills needed to provide safe, high quality patient care, from their first day as a F1 doctor.
- Applicants should take care not to book holidays or important events (e.g. weddings) during the mandatory shadowing and induction week

* The exact duration of the mandatory shadowing and induction period varies by employing Trust but will be a minimum of 4 working days.

Useful Tips



Do not leave your registration and application to the last minute! **Late applications are not accepted under any circumstances**



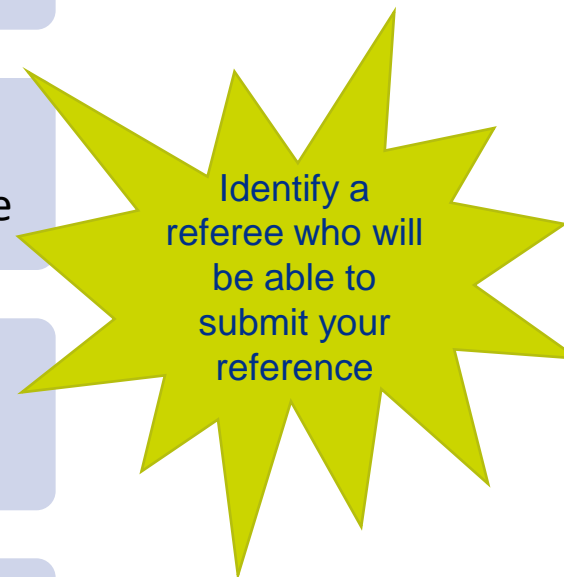
Ensure you read the applicant guidance carefully and refer back to it at various parts of the application process. Guidance can be found on the UKFPO website



Check your Oriel account and registered email address for updates regularly



Add important dates to your diary. Always refer to the UKFPO website for the latest timeline and updates.



Identify a referee who will be able to submit your reference

Thank you for listening!

Any questions?

helpdesk@foundationprogramme.nhs.uk

www.foundationprogramme.nhs.uk