

## Job Description for Paediatric Trainee Representatives

**Job Title:** School of Paediatrics Trainee representative  
West/East/South/ST1-3; 4-5; 6-8

**Responsible to:** Area TPD

**Accountable to:** Head of School of Paediatrics

### Job Purpose:

The School of Paediatrics wishes to involve trainees in all areas of management, whatever their level of seniority to ensure we are providing a service that is tailored to your needs and that you feel part of. The primary role of the School of Paediatrics Trainee Representative is to help promote and raise the awareness of the role of the School and to help shape the future direction of Paediatric training in the area.

Representatives will be asked to seek, collate and report the opinions of the Paediatric trainees within the area as regards to education and training and to distribute school related information to them. This is a professional role that facilitates excellent prospects of networking with professionals from within the School of Paediatrics and the local health education.

### Expected Duties:

1. To liaise with the other School of Paediatrics Trainee Representatives to gain and share information, facts and opinions relating to the operation of the school of paediatrics and take these forward with the TPDs and Head of School.
2. To be a proactive in seeking trainee opinion via the local communication networks.
3. To assist in the facilitation of effective communication between Trainees and the School of Paediatrics

4. To take an active part in promoting the School of Paediatrics to Medical Students
5. To attend the school board meetings (level 3 reps or deputy only), local STC meetings and the trainee forums on a regular basis
6. To be involved in the management and future direction of the School of Paediatrics

**Person Specification:**

Trainee within the School of Paediatrics Yorkshire and the Humber

Interested in management and quality improvement

Good people skills and team working

**Application Process:**

Please send an expression of interest with a short statement detailing why you are interested in this role and why you feel you would be suitable (maximum one page) to [paediatricsupport.yh@hee.nhs.uk](mailto:paediatricsupport.yh@hee.nhs.uk).

The closing date for applications is specified on the School website.

If there is more than one trainee interested in each of the roles, then a vote amongst trainees will be held.

For further information please contact your Head of School, Karin Schwarz, directly:

[Karin.Schwarz@cht.nhs.uk](mailto:Karin.Schwarz@cht.nhs.uk)

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