

## Study Leave Funding to Aid Curriculum Delivery: Guidance for Paediatric Trainees

### General Principles

The School of Paediatrics recognizes the need to support trainees to attend a variety of Educational activities that help them achieve curriculum outcomes and this guide identifies ~~some of~~ the courses / conferences that are considered relevant to training in Paediatrics and allied subspecialties. There is information on the study leave application process available on the school website under the study leave section.

The Health Education England Study Leave Document (July 2019) reiterates an individualised approach and is linked to the curriculum requirements and Personal Development Plan for each trainee. The document recommends that

- The support required by each individual trainee to achieve their curriculum outcomes needs to be discussed and agreed by the trainee and the supervisor.
- The activity should meet the educational needs of the trainee
- It should be clear (through the evidence submitted / portfolio) how the particular activity will support the trainee to achieve their curriculum outcomes and how the activity will help the trainee improve the care they are able to provide to the patients.

Some of the courses may be part funded (depending on the trainee / conference) and Substinence fees will no longer be paid in line with HEE policy but there will be opportunity to attend international conferences if needed.

#### All trainees

**NLS/APLS:** recertification as needed. Trainees are encouraged to identify the need for recertification at the beginning of their training year and avail courses that are available within the region if at all possible. Courses attended out of Yorkshire should be discussed on an individual basis and need prospective approval.

**Generic Instructor course:** this will be funded for all trainees invited to become instructors for resuscitation courses (Local courses as above)

**Advanced airway courses/Difficult neonatal airway course:** will be funded as required, please submit supporting statement.

**ARNI course:** Funded for GRID trainees, Neonatal SPIN trainees. Will be considered for Level 2/ 3 trainees depending on their training requirements. Needs to be discussed with Educational Supervisor, identified as a PDP and prospectively approved.

**Safeguarding training:** Trainees receive safeguarding training during STEPP teaching, the Diploma course and SPRAT teaching.

For subsequent safeguarding training, trainees are expected to make use of 'in house' training within their own trusts or within Health Education England and to use available e-learning resources (like RCPCH resources). If this has been exhausted or the trainee has specific safeguarding training needs, this will be funded through the school. Please indicate on your application why you need to be funded for a course if this is the case.

**RCPCH annual meeting:** This will be funded at one day once a year for every trainee (or for 8 days during training in total)

**Research society meeting:** this will be funded for trainees wishing to attend

**Local paediatric meetings:** these will be funded for trainees wishing to attend

**Exams courses:** Trainees are expected to attend the regional exam courses (theory and clinical) and they will get their expenditure reimbursed for this. Other exams related courses will not be funded unless there has been prospective agreement with the TPD for Exams or the ARCP panel and is applicable to trainees on an unsatisfactory ARCP outcome related to their exams progress. Travel / accommodation to attend exams (MRCPCH / START) will not be funded for trainees.

**Conference attendance:** This will be funded within the UK for trainees attending conferences to give an oral or poster presentation. Other UK conference attendances will be considered on an individual basis. UK conferences will be funded several times if appropriate.

Overseas conferences will be funded at the discretion of the head of school and usually will only be funded once during training to give a presentation or a poster unless there are exceptional circumstances.

The trainees are expected to discuss the need for conference attendance with their Educational Supervisor, identify this as a PDP which is evidenced on their eportfolio and prospective approval needs to be obtained before the conference. Trainees may also be expected to write a statement to identify how the conference matches their training requirements.

Overseas conferences may be funded without a presentation and may be funded repeatedly if appropriate but this will be at the discretion of the Head of School. This in particular applies to grid trainees and academic trainees, who may not be able to access all their curriculum needs in the UK. Part funding may apply to some of these conferences or courses, usually either travel costs/accommodation costs or the course/conference fee, whatever is cheaper (according to HEE policy). Trainees are advised to get approval of the costs funded prior to booking.

## OOPE

Leadership fellows will have the opportunity to attend an appropriate leadership certificate course during their leadership year, which will be funded. Please see the leadership section on the HEE YH website for further information.

There is an opportunity for one trainee a year (in level 2 or 3 training) to undertake a tropical medicine and hygiene diploma, which will be funded by the school.

Other paediatric courses and conferences will not be funded by the School while on OOPE.

Mandatory courses like APLS, NLS recertification and courses such as GIC, will be considered on an individual basis during OOPE and need to be prospectively approved.

## Academic Trainees

Academic trainees will receive funding for relevant conference and course attendance if appropriate and required and not covered by other sources.

**Other requests for funding will be considered on an individual basis. These are more likely to succeed if they are relevant to the curriculum, local and not accessible through training already offered by the school, Health Education England and local trusts.**

## Level 1 Training

STEPP attendance

Local exams course attendance for the written and clinical parts of the membership exams.

## Level 2 Training

Diploma attendance

10 trainees per year will receive funding for the 3<sup>rd</sup> year of the child health course per year; funding will be decided on a competitive basis.

## **Trainees preparing to apply for grid training:**

Study leave applications to support preparation for grid interviews will be considered individually unless they are already covered in the remainder of this document. The need for attendance at a particular course / conference needs to be identified in the PDP and approval from the educational supervisor and a short statement to explain why the funding is needed will be required. Funding will be at the discretion of the school.

## Level 3 Training

**Generic Skills:** All level 3 trainees will have the opportunity to attend SPRAT training, which teaches generic skills and will be rolled out across the region. The SPRAT course is organised by trainees, those interested in joining the committee are asked to contact [Paediatric.Support@yh.hee.nhs.uk](mailto:Paediatric.Support@yh.hee.nhs.uk).

Trainees are advised to access the HEE YH generic skills courses that are locally available. Courses to address other generic skills, which cannot be covered through SPRAT training and the local HEE YH courses, will be considered on an individual basis and will require an explanatory statement and educational supervisor support.

### **General Paediatrics**

**PET course 1:** This will be funded for all level 3 trainees training in general paediatrics

**CIT course:** This will be funded for all level 3 trainees training in general paediatrics

Trainees in general paediatrics will be funded to attend relevant conferences for general paediatrics or to pursue their SPIN module (see below) or special interest as required. SPIN modules not yet available at this point in time will also be supported in future.

### **Grid and SPIN Training**

Grid trainees and, to a lesser degree, trainees undertaking a SPIN module have additional study leave requirements to complete their speciality curriculum. Some of these are set out below but additional funding will be available for training that is deemed to be essential. This list is still evolving, so if you have additional speciality training needs that are not covered below, please obtain CSAC chair support and we will ensure these are covered.

### **Respiratory Grid Training**

One bronchoscopy course per respiratory grid trainee will be funded. This should be a UK based course; overseas courses will not be funded unless there are exceptional circumstances.

Speciality meetings relevant to respiratory grid training (BPRS, BTS, ATS and ERS) will be funded as required.

Trainees undertaking a SPIN module will also be eligible for funding to attend relevant society meetings.

### **Nephrology Grid Training**

**UCL nephrology week:** once per grid trainee

**Renal histopathology meeting:** once per grid training

Speciality meetings relevant to nephrology training (BAPN meeting, trainee meetings, RCPCH meeting renal section) will be funded as required.

Trainees undertaking a SPIN module will also be eligible for funding to attend relevant society meetings.

### **Palliative Medicine Grid Training**

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**Diploma in palliative medicine:** one per grid trainee

Speciality meetings relevant to palliative care grid training (PPM trainee study days, APPM) will be funded as required.

Trainees undertaking a SPIN module will also be eligible for funding to attend relevant society meetings. Diploma in palliative medicine will need to be discussed on an individual basis for SPIN trainees.

### **Oncology Grid Training**

**Advanced Paediatric Oncology course:** once per grid trainee

**ESO-SIOPE Masterclass in paediatric oncology (EuropeP):** once per grid trainee

**NCRI clinical trials study day:** once a year per grid trainee

Speciality meetings relevant to paediatric oncology grid training (CCLG meetings and specific working group meetings) will be funded as required. Attendance at overseas meetings (SIOP-Europe working group) will be funded once per grid trainee unless there are exceptional circumstances.

Trainees undertaking a SPIN module will also be eligible for funding to attend relevant society meetings but usually not for overseas meetings.

### **CCH Grid Training**

**Developmental assessment course:** funded once per grid trainee

Attendance at relevant meetings will be funded (BACCH meeting).

Trainees pursuing a special interest in child community health or a safeguarding SPIN module will also be eligible for funding to attend relevant society meetings.

### **PICU Grid Training**

Attendance at relevant meetings will be funded (PICS trainee day; Paediatric intensive care society congress).

Additional resuscitation courses or airway training that may be required will be funded.

Trainees undertaking a HDU SPIN module will also be eligible for funding to attend relevant society meetings.

### **Endocrinology Grid Training**

**Insulin pump course:** will be funded once per grid trainee and per Diabetes SPIN module trainee

**Advanced course in paediatric bone disease:** once per grid trainee

**Annual retreat for trainees in endocrinology:** will be funded once a year per trainee

Relevant society meeting (Regional paediatric endocrinology teaching and training, British Society for paediatric endocrinology meeting, ACDC diabetes training day) will be funded as required

Diabetes SPIN module trainees will be funded to attend relevant society meetings.

## Neurology Grid Training

### **Epilepsy training courses:**

**PET 1** - will be funded for all neurology grid and epilepsy SPIN trainees and all general paediatric level 3 trainees.

**PET2 and 3** - will be funded for all neurology grid and Epilepsy SPIN trainees.

Attendance at relevant conferences and meetings (BPNA) will be funded for all neurology grid trainees and epilepsy SPIN trainees

## Neonatal Grid Training

**Cranial USS course:** will be funded once for all neonatology grid trainees and neonatal SPIN trainees

**ARNI course:** will be funded once for neonatal grid and SPIN trainees.

**Difficult Airway Course:** will be funded once for neonatal grid and SPIN trainees

**Neonatal echo course:** will be funded once for neonatal grid trainees if appropriate.

Attendance at relevant meetings and conferences (BAPM) will be funded as required for grid and SPIN trainees

## Gastroenterology Grid Training

**Endoscopy course:** will be funded once per grid trainee

Attendance at relevant society meetings (BSPGHAN) will be funded for grid trainees and special interest trainees. Meetings outside the UK will be funded as appropriate.

## PEM Grid Training

Attendance at relevant resuscitation trauma courses above the usual requirements will be funded for grid trainees.

Attendance at relevant meetings and conferences will be funded for grid and special interest trainees.

## Neurodisability Grid Training

**MSC in Paediatric Neurodisability:** will be funded for grid trainees

**PET courses 1,2 and 3:** will be funded for grid trainees and for neurodisability SPIN trainees if appropriate.

Attendance at relevant society meetings and conferences as appropriate will be funded for grid and SPIN trainees

## Rheumatology Grid Training

Relevant society meetings and conferences (BPSAR, Rheumatology society meeting) will be funded for grid trainees and SPIN trainees as appropriate.

## **Cardiology**

**Echocardiology course:** this will be funded once for cardiology SPIN trainees and for those considering a career in Paediatric Cardiology.

## **Other special interests**

Study leave requirements to support the development of special interests in any of the other available SPIN modules (currently Allergy, Dermatology, Infectious diseases and Immunology, Safeguarding and Young People's Health) will be considered on an individual basis and supported as needed.

## **Other study leave requirements**

Study leave requirements set out by the ARCP panel as training need will be funded.

Study leave requirements required but not listed in the above document will be considered on an individual basis and a short supporting statement will be required to aid decision making. They will also need educational supervisor support.

This document is still evolving. If there is anything essential missing, please contact Chakra Vasudevan, [Paediatric.Support@yh.hee.nhs.uk](mailto:Paediatric.Support@yh.hee.nhs.uk) so that we can update it.

Many thanks,

**Chakra Vasudevan ,**

**TPD for study leave**

**Karin Schwarz,**

**Head of School March 2020**