

For approval at ERIC on 17 April 2018 (until approved these standards are IN DRAFT)

Standards for Review of Education, Research and Innovation Bids received in round closing June 2018

Background

HEE Local Teams regularly receive requests for support for educational, research and innovation interventions to enhance workforce training and improve patient safety, through a number of different channels. To ensure the efficacy and relevance of any intervention it is important that Local Teams have a means to fairly assess any applications.

The process however has to be consistent, transparent and meet agreed standards, to ensure that HEE is meeting its Education mandate for the whole workforce.

In Yorkshire and the Humber, bids are received via an agreed bidding form to the Education, Research and Innovation Committee. Bids are reviewed by a subgroup of this committee. There are two rounds each year (funding permitting); one closing on 15 June and the other on 15 November.

All applications must have approval from their organisation (see application form for details).

Bids will be split by Individual (personal) bids and group/organisational bids and will be scored via those standards. A proportion of funding (approx. 20%) will be allocated for individual bids; the remainder (approx. 80%) will be allocated to group/organisational bids.

Bids are to be assessed against the following standards:

Individual (personal) bids (max. score per panel member per bid 10):

Standard 1

All applications will be made via approved application documentation, and only completed applications will be considered

Standard 2

Detail should be provided about the personal impact of undertaking the proposed intervention (max. score 4)

Standard 3

Detail should be provided about the impact on the individual's organisation of undertaking the proposed intervention (max. score 4)

Standard 4

Detail should be provided about the impact on the wider NHS of the individual undertaking the proposed intervention (max. score 2)

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Group / Organisational bids (max. score per panel member per bid 30):

Standard 1

All applications will be made via approved application documentation, and only completed applications will be considered

Standard 2

There will be reference to a review of currently available resources both locally (i.e. within YH), regionally and nationally, with an explanation of the benefits of the proposed intervention (max. score 4)

Standard 3

There should be evidence of linkage to learning needs, either by reference to national initiatives (e.g. dementia training, Genomics Education program) or locally identified issues (e.g. via complaint or incident investigation) with an emphasis on enhancing patient safety (max. score 10)

Standard 4

There should be clarity over the intended audience (specialty, grade, medical, non-medical, multi-professional) for the intervention, and a thorough explanation of how the target audience will be engaged, faculty identified and with a timeline for delivery (max. score 2)

Standard 5

There should be a description of how the program of learning will be delivered and if necessary, sustained (max. score 2)

Standard 6

There should be a detailed narrative of the intended costing for the intervention (max. score 2)

Standard 7

There should be clear outcome(s) and an explanation of how the intervention will achieve the desired outcome(s) (max. score 5)

Standard 8

All bids should include an evaluation process for the proposed intervention (max. score 5)