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| TRAINERS CLINICAL  STANDARDS | GREEN  Ethical and competent practice in accordance with FGDP guidelines which puts the patient first. |
| With TRAINER |
| -Clinical Notes  BPE / Diagnosis if required / Treatment options / Treatment Plan / Prevention / Consent / Personalised to patient  -Medical History  -Radiography  -Estimates  -Molar endodontics  (NHS patient within 3 months)  -Model NHS crown preparation | Majority of notes are to a high standard, small mistakes but no evidence for regular occurrence.  Majority of notes include perio BPE & appropriate pocket chart in adults & children >7yrs, diagnosis, treatment plans, treatment options, consent etc.  Full and complete MH, updated regularly with patient signature.  Evidence of practice protocols for MH recording, recall intervals, DBOH.  Appropriate radiographs. Taken following FGDP guidelines, justification, graded and reported.  Regular use of estimates with treatment plans. Appropriate claims.  Evidence of:  -Diagnosis  -Treatment options  -Appropriate rads.  -Rubber dam usage (always)  -Aware of best practice.  - Model of NHS crown preparation is of a good standard and always with a radiograph available. |

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| Infection Control | GREEN  Practice complies with current guidelines and is aware of implications, training is provided for staff members |
| With DCP/IC Lead |
| -Policies  -Procedures  -Training  -Quality Assurance  Satisfactory evidence for infection control procedures may be gathered through documentation, communication with team members/Infection Control Lead and observation of infection control procedures. | Evidenced by –   * Recent policies present with date of update * Decontamination procedures assessed and conform to HTM 01 05 * Full staff training documents present with update planned * Appropriate (minimum two IPS audits per year) audits present, validation of decontamination equipment complete * Use of single-use only equipment where possible (eg. Suction/3-in-1 tips/ matrix systems) * Food is stored and consumed away from clinical activity |
| Health & Safety | GREEN  Practice has full and complete Health & Safety documents in all key areas, staff are fully aware of issues in relation to this an FD would be safe in this environment. |
| With Practice Manager + other Team Members |
| -Policies  -Training & Understanding  Satisfactory evidence for Health & Safety procedures may be gathered through documentation, communication with team members/Practice Manager and observation of the practice environment. | Evidenced by – HSE compliance   * COSHH file (all 5 items requested for are present) * Fire regulations * Electrical testing * Legionella testing * Health & Safety Poster * Accident Book/First Aid * Risk Assessment * Significant events analysed |
| Radiography | GREEN  Complies with IRMER and Faculty guidelines fully |
| With RPS/Team member |
| -Policy  -Training  -Quality Assurance  Satisfactory evidence for Radiography may be gathered through documentation, communication with team members/RPS and observation of the practice environment. | Evidenced by –   * Local rules up to date * Training for trainer (within 5 years) * Bi-Yearly audits in radiography, follows IRMER and faculty guidelines |
| Medical Emergencies | GREEN  Staff are well trained with evidence, drugs are appropriate and have procedures in place to ensure they are regularly checked and in date |
| With Team Members |
| Medical Emergencies  -Policy  -Training  -Drugs  -Quality Assurance  **See separate guidance for recommended drugs + defib.**  Satisfactory evidence for how a practice would deal with a Medical Emergency may be gathered through documentation, communication with team members and visually confirming on-sight presence of appropriate equipment/drugs. | Evidenced by –   * Medical emergency protocols * Regular staff training evidenced (yearly) * Appropriate drugs and equipment in date * Protocols to check for training and drugs in date |
| Patient Care | GREEN  Policies and procedures are present for patient complaints, evidence of patient feedback. |
| With PM / Team Members |
| Satisfactory evidence for how a practice looks after their patients may be sought through documentation and communication with Practice Manager and other team members. | Evidenced by –   * Practice complaints system * Patient leaflet * Patient feedback gathered within the last 12 months * Compliant with Friends & Family Test |
| Staff Management &  Development | GREEN  The practice has good team support and has development plans for it’s team; management style is open and everyone knows their roles |
| With PM / Lead Clinician |
| Satisfactory evidence for how a practice looks after their staff may be sought through documentation and communication with Practice Manager/Practice Principal/Lead Cinician and other team members. | Evidenced by –   * Regular practice meetings (minuted) * Revolving chair or evidence of staff involvement * Staff appraisals * Staff training records * New staff induction policy and documents * Core CPD for DCP’s monitored |
| Clinical Governance | GREEN  Strong evidence for clinical governance, peer review and plenty of source material for ‘best practice’ available and used. |
| With Trainer/Lead Clinician |
| Clinical Governance  (Looking at the clinical standards of the practice as a whole, how are they monitored and what mechanisms are in place to help clinicians improve if necessary)  CQC Outcomes/Standards  Satisfactory evidence for how a practice manages Clinical Governance may be sought through documentation and communication with Practice Manager/Practice Principal/Lead Cinician and other team members. | Evidenced by –   * Regular peer review where clinicians share/discuss clinical standards/care * New standards followed (eg Faculty guidelines) * Annual clinical audit with appropriate action plans in place where necessary * Significant event recording |
| Foundation Dentists  Surgery | GREEN  The FD will be in a surgery that complies with HTM 0105, it is very well maintained with adequate equipment, which is expected for foundation training. |
| With Trainer / PM |
| Infection Control  Equipment  Ambidextrous Dental Chair  Experienced Dental Nurse  Proximity to Trainers Surgery | Evidenced by –   * Adequate hand cleaning facilities and sinks, wall mounted dispensers with poster * Instruments stored outside of surgery or in separate clean environment within surgery * Uncluttered work surfaces * Evidence of zoning * flooring impervious in good repair and rolls up skirting boards * wall coverings clinically appropriate (not wallpaper) * Work surfaces in good repair, appropriate material used * Dental chair in good repair * Key equipment present (see attached list) |