

Job description & person specification

Last update:
01 August 2018

JOB DESCRIPTION

Post title:	Clinical Research Fellow		
Academic Unit/Service:	Psychiatry/Clinical and Experimental Sciences		
Faculty:	Faculty of Medicine		
Career pathway:	Clinical	Level:	CADT
*ERE category:	N/A		
Posts responsible to:	Professor in Psychiatry		
Posts responsible for:	N/A		
Post base:	Office-based		

Job purpose
The successful applicant will undertake research activities on stress-related conditions in health professionals, examining their correlates, prevention and treatment. They will work towards completion of their PhD while undertaking the research. The work will be supervised by researchers within the Clinical and Experimental Science Academic Unit of the Faculty of Medicine and the School of Psychology, in collaboration with NHS Trusts, and Health Education England.

Key accountabilities/primary responsibilities	% Time
1. To develop and carry out research in relation to the mental health and well-being in healthcare professionals while working towards completion of a PhD. Under supervision, to undertake a systematic review and meta-analysis of studies of psychological distress and risk-taking behaviour in health professionals. Supplementary work will explore the neuropsychological correlates of clinical decision-making and risk-taking.	40%
2. Participating in analysis and evaluation of the results, contributing to the interpretation of data, using proven analytical research methods.	15%

Key accountabilities/primary responsibilities		% Time
3.	To aid the receipt, processing, analysis and interpretation and reporting of data, complying with meticulous record keeping and database management for all processes undertaken.	10%
4.	Regularly disseminate findings under supervision to prepare publication materials for referred journals, present results at conferences, or exhibit work at other appropriate events.	10%
5.	Collaborate/work on original research tasks with colleagues in other institutions.	5%
6.	Carry out administrative tasks associated with specified research funding, for example, risk assessment of research activities, organisation of project meetings and documentation. Implementation of procedures required to ensure accurate and timely formal reporting and financial control.	5%
7.	Active involvement in academic and professional development.	5%
8.	To comply with the Regulations governing the degree programme as laid out in Section V of the University Calendar. To comply with the Code of Practice for Research Candidature & Supervision.	5%
9.	Any other duties as allocated by the line manager following consultation with the post holder.	5%

Internal and external relationships
Principal Investigator, Professor David Baldwin, Head of Psychiatry Supervisory Team: Professor Julia Sinclair, Dr Ruihua Hou, Professor Matthew Garner, Dr Samele Cortese Steering Committee for the Centre of Workforce Wellbeing NHS Trusts, Health Education England

Special Requirements
A DBS check will be required for this role.

PERSON SPECIFICATION

Criteria	Essential	Desirable	How to be assessed
Qualifications, knowledge & experience	<p>A medical degree (BM or equivalent)</p> <p>Clinical experience in Medicine</p> <p>GMC Registration</p> <p>Understanding of psychological conditions and relationship to the healthcare work environment.</p> <p>Ability to accurately analyse and interpret complex quantitative and qualitative data, presenting summary information in a clear and concise format.</p>	Proven interest in mental health such as relevant MSc or post-graduate medical qualification.	<p>Evidence/ Certificate</p> <p>CV Application</p> <p>Interview</p>
Planning & organising	<p>Able to organise own research activities to deadline and quality standards</p> <p>Experience of co-ordinating the organisation and implementation of new process and procedures.</p>	Effective liaison with key stakeholders of the project including Health Education England.	CV Application Interview
Problem solving & initiative	<p>Able to develop understanding of complex problems and apply in-depth knowledge to address them</p> <p>Able to develop original techniques/methods</p>		Application and Interview
Management & teamwork	<p>Able to contribute to Academic Unit management and administrative processes</p> <p>Work effectively in a team, understanding the strengths and weaknesses of others to help teamwork development</p>	Work effectively with Steering Committee members.	Application and Interview
Communicating & influencing	<p>Communicate new and complex information effectively, both verbally and in writing, engaging the interest and enthusiasm of the target audience</p> <p>Able to present research results at group meetings and conferences</p> <p>Able to write up research results for publication in leading peer-viewed journals</p> <p>Work proactively with colleagues in contributing specialist knowledge to achieve outcomes</p>		Application and Interview
Other skills & behaviours	<p>Understanding of relevant Health & Safety issues</p> <p>Positive attitude to colleagues and students</p>		Application and Interview

Special requirements	Able to attend national and international conferences to present research results. A satisfactory DBS disclosure at enhanced level is required for this post.		
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JOB HAZARD ANALYSIS

Is this an office-based post?

<input checked="" type="checkbox"/> Yes	If this post is an office-based job with routine office hazards (eg: use of VDU), no further information needs to be supplied. Do not complete the section below.
<input type="checkbox"/> No	If this post is not office-based or has some hazards other than routine office (eg: more than use of VDU) please complete the analysis below. Hiring managers are asked to complete this section as accurately as possible to ensure the safety of the post-holder.

- HR will send a full PEHQ to all applicants for this position. Please note, if full health clearance is required for a role, this will apply to all individuals, including existing members of staff.

ENVIRONMENTAL EXPOSURES	Occasionally (<30% of time)	Frequently (30-60% of time)	Constantly (> 60% of time)
Outside work			
Extremes of temperature (eg: fridge/ furnace)			
## Potential for exposure to body fluids			
## Noise (greater than 80 dba - 8 hrs twa)			
## Exposure to hazardous substances (eg: solvents, liquids, dust, fumes, biohazards). Specify below: •			
Frequent hand washing			
Ionising radiation			
EQUIPMENT/TOOLS/MACHINES USED			
## Food handling			
## Driving university vehicles(eg: car/van/LGV/PCV)			
## Use of latex gloves (prohibited unless specific clinical necessity)			
## Vibrating tools (eg: strimmers, hammer drill, lawnmowers)			
PHYSICAL ABILITIES			
Load manual handling			
Repetitive crouching/kneeling/stooping			
Repetitive pulling/pushing			
Repetitive lifting			
Standing for prolonged periods			
Repetitive climbing (ie: steps, stools, ladders, stairs)			
Fine motor grips (eg: pipetting)			
Gross motor grips			
Repetitive reaching below shoulder height			
Repetitive reaching at shoulder height			
Repetitive reaching above shoulder height			
PSYCHOSOCIAL ISSUES			
Face to face contact with public			
Lone working			
## Shift work/night work/on call duties			