

## HEE Overseas Sponsorship Portal (Skilled Workers) Applicant Guide

			HEE Overseas Sponsorship Portal - Skilled Worker Portal 🛛 🐵 Log out 🗮
Raya Dragon	Dashboard Home / Dashboard		
Dashboard			
	Raya Dragon		
	the Dashboard I Address 🕿 Education IIII Passport III Visa ● Pr	rogramme 🗋 My Evidence 🔹 Submit Application 📑 CoS Information	
	Application: T1264561-22 T1264561-21	,	+ Submit Application
	No applications submitted		
	Profile	Education Details	Visa Information
	Update your <b>Profile</b> so you can submit application.	No Education details	No Visa information
	First Name: Raya		
	Last marre: Dragon Email: rava dragon@email.com	Passport Information	Training Programme Post
	Telephone:	No Passport information	No Training Programme posts
	Mobile:		
	Auurtos.		
	(2) Edit Profile	2	

After logging in to the Portal you will be taken to your 'Dashboard'

From the Dashboard you can navigate to all sections of your application by either clicking on the boxes underneath your name (1) or by clicking the '+' button on each of the sections (2).

Each section is covered in more detail below.

#### Please note when uploading files, they must be a jpeg or Pdf.

#### Multiple applications (3)

Where you have previously held a Portal account, when logging in you will see a grey box with multiple application numbers (3). Here you can navigate between old applications and your current application. Please ensure you are entering data on the correct application number. You will find that the two digits at the end of the application number will refer to the recruitment year (i.e., '-21' will be 2021)



\*\*\*PLEASE NOTE BEFORE STARTING YOUR APPLICATION: Once a document is uploaded you will **not be able to delete or remove it.** Please be careful before uploading any documents\*\*\*

## 1. Profile

- 1.1 From the Dashboard, under 'Profile' click on to 'Edit Profile'
- 1.2 Check your names are correct or edit if needed, you may also need to add a middle name. Please note the name you add into this section MUST MATCH THE NAME ON YOUR PASSPORT
- 1.3 Enter a contact number and home address (this is the address you will use for your visa application with the Home Office)
- 1.4 You will NOT be able to edit your Applicant Number or your Email Address. If you do need to change your email address please contact Sponsorship@hee.nhs.uk
- 1.5 Once complete press 'Save'

Danhoard W Address   # Education   III Pasport   Will Sapport   Middress   Fragon   Street:   Tragandragon@email.com   Telephone:   0121 111 22222   Mobile:   07944 333 3333										
it Profile Raya Dragon (T1264561-22)  MPORTANT: Please provide address details of the country you will be making your Visa application from. This will be used to notify the UKNI if you are making an in Applicant Number: T1264561-22 First Name: City: Raya Middle Name: Dragon Last Name: Dragon Email Address: Prag.on Region: Telephone: D121 111 22222 Mobile: D7944 333 3333	Dashboard	Address 💧	F Education	IIIII Passport	📧 Visa	Programme	L <sup>1</sup> My Evidence	🏝 Submit	Application	CoS Information
Raya Dragon (T1264561-22)         IMPORTANT: Please provide address details of the country you will be making your Visa application from. This will be used to notify the UKVI if you are making an in         Applicant Number:       Street:         T1264561-22       1 Street         First Name:       City:         Raya       Birmingham         Middle Name:       United Kingdom         Last Name:       West Midlands         Dragon       West Midlands         Email Address:       Postcode:         raya.dragon@email.com       Bifs 9RG         Telephone:       0121 111 22222         Mobile:       07944 333 3333	it Profile									
GAya Dragon (11264561-22)         IMPORTANT: Please provide address details of the country you will be making your Visa application from. This will be used to notify the UKN if you are making an in         Applicant Number:       Street:         11264561-22       1 Street         First Name:       City:         Raya       Birmingham         Middle Name:       United Kingdom         Last Name:       Region:         Dragon       West Midlands         Email Address:       Postcode:         raya.dragon@email.com       Bi6 9RG         Telephone:       0121 111 22222         Mobile:       07944 333 3333			64564.00							
Applicant Number:       Street:         11264561-22       1 Street:         First Name:       Cgr:         Raya       Birmingham         Middle Name:       Country:         United Kingdom       Interest Kingdom         Erst Name:       Regon:         Torgon       West Midlands         Email Address:       Postode:         raya.dragon@email.com       Bif SPRG         Telephone:       0121 111 22222         Mobile:       07944 333 3333	laya Dragon (11264561-22)									
Applicant Number:     Street:       11264561-22     1 Street       Raya     City:       Raya     Birmingham       Middle Name:     Country:       United Kingdom     Rajon:       Targon     Rajon:       Taga.dragon@email.com     Postcode:       Telephone:     10111112222       Mobile:     07944 333 3333	IMPORTANT: Please provide address details of the country you will be making your Visa application from. This will be used to notify the UKVI if you are making an in country (UK) or out of country application									
T1264561-22     1 Street       First Name:     City:       Raya     Birmingham       Middle Name:     Country:       Last Name:     United Kingdom       Dragon     Ragion:       mall Address:     Postcode:       raya.dragon@email.com     Bif SPG	Applicant Num	iber:							Street	
First Name:     City:       Raya     Birmingham       Middle Name:     Country:       Last Name:     United Kingdom       Dragon     Region:       Dragon     West Midllands       Email Address:     Postcode:       raya.dragon@email.com     Bif SPG       Telephone:     0121 111 2222       Mobile:     07944 333 3333	T1264561-2	22							1 SI	reet
Raya     Birmingham       Middle Name:     Country:       Last Name:     United Kingdom       Dragon     Region:       Brail Address:     Postcode:       raya.dragon@email.com     B16 9RG       Telephone:     B121 111 2222       Mobile:     07944 333 3333	First Name:								City:	
Middle Name:     Country:       Inited Kingdom     Inited Kingdom       Last Name:     Regon:       Dragon     West Midlands       Email Address:     Postode:       raya.dragon@email.com     B16 9RG       Telephone:     D121 111 2222       Mobile:     07944 333 3333	Raya								Birr	ningham
Last Name:     Region:       Dragon     West Midlands       Email Address:     Postcode:       raya.dragon@email.com     B16 9RG       Telephone:     D121 111 2222       Mobile:     07944 333 3333	Middle Name:								Count	ry:
Last Name:     Region:       Dragon     West Midlands       Email Address:     Postcode:       raya.dragon@email.com     B16 9RG       Telephone:     D121 111 22222       Mobile:     D7944 333 3333									Uni	ted Kingdom
Dragon     West Midlands       Email Address:     Postcode:       raya.dragon@email.com     B16 9RG       Telephone:     D121 111 22222       Mobile:     D0944 333 3333	Last Name:								Regio	1:
Email Address:     Postcode:       raya.dragon@email.com     B16 9RG       Telephone:     0121 111 22222       Mobile:	Dragon								We	st Midlands
raya.dragon@email.com         B16 9RG           Telephone:         0121 111 22222           Mobile:         07944 333 3333	Email Address:								Postc	ode:
Telephone: 0121 111 22222 Mobile: 07944 333 3333	raya.dragon	n@email.cor	n						B16	9RG
0121 111 22222 Mobile: 07944 333 3333	Telephone:									
Mobile: 07944 333 3333	0121 111 22	2222								
07944 333 3333	Mobile:									
	07944 333 3	3333								
Cauco (A Cauco)	0.00	Incol								

## 2. Education

2.1 **UK Medical Graduates** please confirm which Medical School you graduated from, and **non-UK Medical graduates** please confirm where you gained your Primary Medical Qualification (PMQ)



- 2.2 **Foundation Trainees -** HEE appreciates that you may not have been issued with your medical degree certificate at the time we need to issue your CoS. Therefore, please either add any transcripts or confirmation letters from your medical school to this section if available. If not available, please enter the details, but you do not need to upload the evidence at this stage
- 2.3 If you have obtained your GMC/GDC number, please enter (however you can proceed without this information if you are not yet registered)

		HEE Overseas Sponsorship Portal - Skilled Worker Portal	🕞 Log out 🛛 🗮
Raya Dragon	Dashboard		
# Home	Home / Dashboard		
Dashboard	Bashboard    BAddress		
	Education Details		Expand All
	In which (country) did you earn your Medical Degree?		
	United Kingdom		
	Which Medical School did you graduate from (UK) or where did you gain your Primary Medical Qualification (PMQ) (non-UK)?		
	University of Leeds		
	GMC/GC/KAmber:		
	Fi Sow @ Cancel		

- 2.4 Once complete press 'Save'
- 2.5 You will now be given the opportunity to upload your evidence by clicking the 'Upload Evidence'

		HEE Overseas Sponsorship Portal - Skilled Worker Portal	🕒 Log out 🛛 📰
Raya Dragon	Dashboard		
# Home	Home / Dashboard		
Dashboard			
	Raya Dragon		
	Address     Programme     My Evidence     Lobmit Application     ■ CoS Information		
	Education Details		+ Education
	There are currently1 education items		
	UK Medical Graduate		
	In which (country) did you earn your Medical Degree? United Kingdom		
	Medical School University of Leeds		
	GMC Numbor		
	(2 Eáit & Upload Evidence		

- 2.6 Choose which type of evidence you are uploading; qualification or GMC/GDC.
  - 2.6.1 Please note qualification evidence is mandatory
  - 2.6.2 GMC/GDC can be a pdf confirmation downloaded from this website: <u>https://www.gmc-uk.org/registration-and-licensing/the-medical-</u> <u>register</u>
- 2.7 Once complete press 'Save'



		HEE Overseas Sponsorship Portal - Skilled Worker Portal	🕪 Log out 📰
Raya Dragon	Dashboard		
<b>₽</b> Home	Home / Dashboard		
Dashboard	Bashboard		
	Supporting Evidence Information		
	Evidence Type GMC/GDC Evidence		~
	Evidence File Choose File   GMC DD.pdf		
	Bissee @ Cancel		

2.8 If you have a second document to upload, click 'upload evidence' again and repeat 2.5-2.6

		HEE Overseas Sponsorship Portal - Skilled Worker Portal	😕 Log out 🗐
Raya Dragon	Dashboard		
🖷 Home	Home / Dashboard		
Dashboard			
	Raya Dragon		
	▲ Dashboard ④ Address 声 Education IIII Passport 回 Visa ● Programme ① My Evidence 之 Submit Application 副 CoS Information		
	Education Details		+ Education
	There are currently 1 education items		
	UK Medical Graduate		
	In which (country) did you earn your Medical Degree? United Kingdom		
	Medical School University of Leeds		
	GMC Number	Incil Nama anna a dh'an ann an dh'an ann ann a' ann an	
	IZF Edit 🕹 Upload Evidence		

#### 3. Passport

- 3.1 Enter all information as it is displayed on your passport, this must match exactly
- 3.2 If you need to edit your name, please go back to the Dashboard and 'Edit profile'
- 3.3 Once complete press 'Save'

# **NHS** Health Education England

(?)		
Raya Dragon	Dachboard	
*	Dashboard	
🖨 Home	Home / Dashboard	
Dashboard	🔹 Dashboard 🖷 Address 🎓 Education 💷 Passport 🔤 Visa 🇣 Programme 🗅 My Evidence 🛓 Submit Application 🚍 CoS Information	
	Passport Information	
	First Name: Raya	
	Last Name: Dragon	
	Passport Number	
	P1236689	
	Date Of Birth	
	01/01/1980	
	Nationality	
	Bangladesh V	
	Country Of Pitth	
	Randadech Y	
	Place Of Birth	
	Bangladesh	
	Passport Expiry Date	
	01/01/2030	
	Passport Issue Date	
	01/01/2010	
	Place Of Issue	
	Office	
	Gender	
	Female	
	Save O Cancel	

- 3.4 You will now be given the opportunity to upload your evidence by clicking the 'Upload Evidence'
- 3.5 Upload your current passport and click save



0	=									HEE Overseas Sponsorship Portal - Skilled Worker Portal	0 Log ou
Raya Dragon	Dashboard										
# Home	Home / Dashboard										
Dashboard	D										
	Raya Dragon										
	Dashboard     Address	Education 🛱	IIII Passport	₩ Visa	Programme	My Evidence	L Submit Application	El CoS Information			
	Passport Informat	ion									+ P
	There are currently 1 passp	orts									
	First Name							<b>N</b> 10	180		
	Raya Last Name							- Change Barres	COLUMN COUNTS		
	Dragon Passport Number							Denal	Ad Dunk done in 1909		
	P1236689 Date of Birth								WDWC6011546602605		
	Tuesday 1 January 1980							++	1/DW05011989030909 + +		
	Country of Birth Bangladesh										
	Place of Birth Bangladesh										
	Passport Expiry Date Tuesday 1 January 2030										
	Passport Issue Date Friday 1 January 2010										
	Passport Place of Issue Office										
	Nationality Bangladesh										
	Gender Female										
	🕼 Edit. 🏦 Upload Evid	ence									

## 4. <u>Visa</u>

4.1 You will be first asked 'Have you previously held a UK visa status'? \* \*You don't need to select yes if your only previous visa was a **visitor visa** 

		HEE Overseas Sponsorship Portal - Skilled Worker Portal	G Log out
Raya Dragon	Dashboard		
# Home	Home / Dashboard		
Dashboard	BOshboard    BAddress		
	Vica Information		
	visa into mation		
	Hove you previously held a UK vita status?		
	National Insurance Number		
	NI1235689D		
	Please confirm one of the following options with regards to your current situation.		
	In a Trust level post v		
	BRP Number		
	RK00000		
	Visa Expiry Date		
	01/01/2023		
	Vica Issue Date		
	01/01/2021		
	BRP Type		
	Tier 2 (non-HEE) V		
	Have you previously held any additional Tier 2 visas?		

4.1.1 If 'No' leave the switch on clear and you will only need to answer 2 further questions and will <u>not</u> need to submit any supporting documents\*

\*Where you confirm 'No' the system will automatically prepopulate BRP number, issue and expiry dates showing as 'NOVISA', please be aware this is correct.

4.1.2 If you do not have a National Insurance (NI) Number at this time, this field can be left blank

- 4.1.3 If **'Yes'** change the switch to green and additional questions will appear
- 4.1.4 Enter the information regarding your current/most recent UK visa
- 4.1.5 **BRP Number** can not be left blank, therefore if you have an **e-visa** and do not have a BRP number, please add 'e-visa' to this box
- 4.1.6 **Visa issue and expiry dates** These should match wither what is stated on your BRP card or the dates of your e-visa.
- 4.1.7 You will also be asked *'if you have previously held a Tier 2 visa in the UK'*. When answering 'Yes' to this question (red) you will be asked for your visa history
- 4.2 The Visa History section will only appear where you have indicated you have held a previous Tier 2 within the UK. In this section please add all dates and information regarding previous Tier 2 visa history. This allows HEE to assess if the Immigration Skills Charge (ISC) is applicable and to ascertain how long you have been on a Tier 2 in the UK

0		HEE Overseas Sponsorship Portal - Skilled Worker Portal	(  Log out
Raya Dragon	Dashboard		
	Hash Dudi u Home / Dashbaard		
n Home			
Dashboard			
	Raya Dragon		
	B Dashboard      B Address		
	Visa Information		
	There are currently 1 Visas		
	BRP Number RK00000		
	Visa Issue Date Friday 1 January 2021		
	Vise Expiry Date Sunday 1 January 2023 BRP Type T2		
	Have you previously held a UK visa status?		
	How you previously held any additional Tier 2 visas?		
	rrue National Insurance Number: NI1235690D		
	Please confirm one of the following options with regards to your current situation.		
	OST only - Type of CoS ISC Charge		
	(#Edit & Upload Evidence		
	Visa History		Visa History
	No visa history information.		
		HFF Overseas Sponsorship Portal - Skilled Worker Portal	🕪 Log out 🔳
0		nuu overseas sponsorsinp nortai - skilled Worker Portai	- Log out III
Raya Dragon	Dashboard		
	Home / Dashboard		
# Home			
Dashboard	Deshboard      Deshboard		
	Visa History		
	BRP Number		
	Visa Expiry Date		
	1 January 0001		
	Visa Issue Date		
	1 January 0001		
	BRP Type		
	Choose BRP type		
	R) Sove @Cancel		

- 4.3 You will now be given the opportunity to upload your evidence by clicking the 'Upload Evidence'
- 4.4 In this section you should upload evidence of your **current** visa/BRP and your NI number (if applicable)
- **4.5** Where you are uploading a **BRP card** as evidence of your current visa, you must provide a copy of both the front and back of the BRP card in **one document.** 
  - 4.5.1 Where you have an **e-visa** you will not be able upload a copy of a BRP. It is therefore imperative that you add the correct issue and expiry dates into this section as it cannot be verified by the Sponsorship Team and could impact your further visa application.
- 4.6 Acceptable evidence of NI can be: NI card, back of a BRP card, P45, P60, P11, P14, P35, payslip, HMRC letter
- 4.7 You do NOT need to upload evidence for visa history

	=				HEE Oversees Sponsorship Portal - Skilled Worker Portal	🗢 Logout 📰
Raya Dragon	Dashboard Home / Deshboard					
W Home						
Dashboard	Rava Dragon					
	@ Dashboard @ Address # Educat	on III Passport III Visa Programme	1 My Evidence A Submit Application E CoS Informatio	20		
	Visa Information					
	There are currently 1 Visas					
	BP Number We have Seine Wa fauge Van Berg ynn Tan Namy yn periwster hefd a lly Arsen sent i Namy yn periwster hefd a ny Arsen sent fan Tan Namy yn periwster fan da yn y Arsen sent fan Namy yn yn Caf wy'r Tym yn yn yn yn yn yn yn yn Caf wy'r Tym yn	NGCODO Friegr J, January 2021 Sondar J January 2023 12 27 28 81 NI 225690 An with regards to your current situation.		ительного ситералого ситерал Ситералого ситералого си	NATIONAL INSURANCE NUMBERCARD AB 12 34 56 C YOUR FULL NAME	
	Visa History					+ Visa History
	Visa Number	BRP Type	Date of Issue	Valid Until	Actions	
	RK222222	72	1 january 2019	1 January 21	221 IZ 601	

## 5. Training Programme

5.1 Please enter all the detail of the Training Programme you have been offered and how long you would like the Certificate of Sponsorship (CoS) issued for. The start and end dates you enter will be the start and end dates on your CoS. If you require a CoS for a shorter duration than the duration of your training programme you should use update the end date of training

## **NHS** Health Education England

5.2 For **EXTENSIONS of visa already sponsored by HEE**, please add the **start date** as 1 day after the expiry of your current BRP and either the **end date** of training or an earlier date if you do not want the CoS issued for the full duration. (Please note we can not issue a CoS for any longer than the training programme as confirmed by TIS)

	•		
Raya Dragon	Dashboard		
	Home / Dashboard		
Dashboard	Oashboard	Programme D My Evidence & Submit Application E CoS Information	
	Training December 1 of a section		
	Training Programme information		
	Future Training Programme Specialty		
	General Practice	~	
	Training Level of Post		
	Specialty Trainee Tear 1	Ŷ	
	HEE - London and South East	· · · · · · · · · · · · · · · · · · ·	
	How many years would you like your CoS issued for?		
	2		
	Start Date of Training		
	03/08/2022		
	End Date of Sponsorship		
	02/08/2025		
	Will you be commencing training as Less Than Full Time (LTFT)?		
	YES green and NO clear		
	Confirm the Less Than Full Time (LTFT) hours		
	80%		
	B Save Ø Cancel		

5.3 It is advisable to upload evidence of your training Programme (i.e., Oriel offer letter), but this is not mandatory.

5.4 If you are applying for an **EXTENSION** to your HEE-sponsored visa you are not required to upload evidence of your training programme where the Trainee Information System (TIS) confirms an end date in the future. Where this is not provided, the Overseas Sponsorship Team may request evidence for the extension.

## 6. Submit Application

- 6.1 We would recommend at this point going back to your **Dashboard page** to have an overview of everything you have completed and uploaded.
- 6.2 Check the details one last time and that all evidence is uploaded
- 6.3 The information you have entered will be saved as you go along should you wish to submit your application at a later date
- 6.4 When you are ready to submit your application, you can either click on the Submit Application box underneath your name or by clicking the '+ Submit Application' button on the right-hand side
- 6.5 Please read the declaration and the **Terms of your Sponsorship**
- 6.6 The submission asks you to select the information from each of the sections you have just entered
- 6.7 Click on each of these and then press Save

Tier2 Submission	Submit Application					
CoS Information						
2 WAI .	Perms of Sponsorship By space the document. I agree as: • Consequences in gree as where the document of the second (SS) sequences to the basis of my investage Haath Buscaren Degree (JG) document of the second sequences is the basis of my investage Haath Buscaren Degree (JG) document of the second sequences is the basis of my investage Haath Buscaren Degree (JG) document of the second sequences is the basis of my investage Haath Buscaren Degree (JG) document of the second sequences is the basis of my investage Haath Buscaren Degree (JG) document of the second sequences is the basis of my investage Haath Buscaren Degree (JG) document of the second sequences is the basis of my investage Haath Buscaren Degree (JG) document of the second sequences is the basis of my investage Haath Buscaren Degree (JG) document of the second sequences is the basis of my investige Haath Buscaren Degree (JG) buscaren of my investige Haath Buscaren Degree (JG) buscaren of my investige Haath Buscaren Degree (JG) buscaren of my investage Haath Buscaren Degree (JG) buscaren of my investige Haath Buscaren Degree (JG) bu					
	Bracedin Details United to Agelization University of Leading Paragnet Indemntation Linke of Agelization Resource Agelization Resource Agelization Training Paragnetics Plate Linke of Agelization General Place(St)					

6.8 Once submitted your Dashboard will now have additional heading at the top showing that you have submitted your application

	et theval burnel (risk to take a set and the set and t							
Ornal Deck	Ter2 Submision							
El log malas <b>e fan2 indeninien</b>	Donald Daney Duck							
= citistenator	Bahman Palane Reve Bin Peren Ottom Bahmagalan Bahmagalan Bahmagalan Bahmagalan							
e~ .								
	2 kit Application Schrömann							
	Education	Passport		Vise Information		Training Programme Post		
	Profile Profile Reservations		Passport Information		Visa Information			
			Trans an exercise 1 Paragram	ony ( Parquet		There are namenty if always		
			Pirst Name Conast		Visi transy Levelane			
			Michael		BDP Facebar NCT5428			
					Microlog 21 Documentary 2018			
					Na Appendia The result of the reserve 2020 The result of the reserve 2020 The result of the result o			
					Place confinement of the following optime with regards to prior control standston. Are prior control for 2 017 only - Tipes of D.S.			
	Education Details		Na stovelny Tokolan Bandar		141 10	ERATELING STEAME ZU1234567		
	Terr or concerning 1 Manadates		11 W		Print and a second			
	UK Med Cal Of Aduata. Invelted (searny) did yaa saw yaar Itedical Degrae?		Company of the Party of the Par		Stree T	SUBANNA		
	Ladad Koglam Nadodi Edual Tatarim of Lada				**************************************			
	GARCHARTER TOTOLO				Citt	UK CS-OB-2008		
		-	210 Automberry		(11)	STUDENT		
	a second Countill				( and	LEAVE TO REMAIN		
	Award Certificat				1	NO WORK C. C. amore		
		er 1			Contraction of the	3 Sample		
					57M			
	Preventetito				_			
					NATIC	INAL		

6.9 The HEE Overseas Sponsorship Team will be notified when you submit your application (and not before) and these boxes will be updated to show you when each of the sections have either been 'Approved' or 'Rejected'

#### What should I do if I make a mistake?

- If you have made a mistake within the text boxes, you can click on the 'Edit' button on the relevant section to make the amendments.
- Please **do not create a second record** (for example try to add a second passport information) as this can cause confusion, it is best to edit the previously incorrect information.

- Please note you can only see the 'Edit' box before the application is 'Approved', if you need to edit after it has been Approved you will need to contact <u>sponsorship@hee.nhs.uk</u> to ask for your application to be moved back to 'Rejected' so you can make the amendments.
- Once a document is uploaded you will **not be able to delete or remove it.** You can upload further documents to enable you to attach the correct document. Please be careful before uploading any documents.

#### What happens next?

- If your application is **Rejected**:
  - you will receive a notification via the Portal to your email informing you it has been Rejected. When logging into the Portal you will be notified of what information is required or missing for the team to be able to approve your application.
  - At this point you will be able to edit your application and it will automatically move to a status of **Rejected Resubmitted**, which will alert the Overseas Sponsorship Team to recheck the application and aim to Approved
  - Please do not contact us by email to advise when your application has been resubmitted as this is not required.
- If your application is **Approved** 
  - Your application status on the Porytal will be updated to 'Approved'
  - it will now be ready for your Certificate of Sponsorship (CoS) to be issued
  - The HEE Overseas Sponsorship Team will work through all approved applications and issue your CoS as soon as possible, however, please refer to your email with joining instructions for further information on estimated timescales
- When your CoS has been issued, it will be uploaded to the portal under the 'CoS Information' Section. You will receive an email notifying you when this is available which will allow you to log in and download a copy of the CoS.
- Afterview receiving your CoS you will need to make your application to the Home Office for your Skilled Worker visa

The Overseas Sponsorship Team has developed a useful set a Frequently Asked Questions (FAQs) about all aspects of the application process. We strongly advise to read these before completing your visa application. It is advised that you consult these FAQs before sending any queries to the Overseas Sponsorship Team as they are updated frequently. <u>https://specialtytraining.hee.nhs.uk/Recruitment/Overseas-Sponsorship/Frequently-Asked-Questions-FAQs</u>