

Educational Supervision

You will be allocated an Educational Supervisor (ES) for each yearly post in IMT. Your ES will be for the whole year and will also be your Clinical Supervisor (CS) during the first rotation. Your CS will then change to your new supervisor in each subsequent rotation.

You should arrange regular meetings with your ES throughout the year to ensure your e-portfolio is regularly reviewed. This is your responsibility to arrange the meeting and an Induction Appraisal meeting should be organised preferably within two weeks of commencement with your ES (make an appointment with the consultant secretary or directly with your ES/CS). An End of Post meeting with your CS is also required during each 4 month post you occupy which is mandatory whereas a mid-point meeting is recommended for each post but not mandatory.

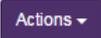
Since August 2018 trainees have been able to administer their own posts on eportfolio and add supervisor information; if you have any problems with this please contact csmith52@nhs.net who will be able to assist you.

Top Tips for Appraisal:

To prepare for your Induction appraisal meeting you should pre-fill in your details on the form yourself on your log-in BEFORE the meeting and 'save' rather than submit. This saves time at the actual meeting as your ES will then only have to make modifications rather than sit and watch you type.

Make sure you have also completed a Personal Development Plan before the Induction Appraisal – again this can be discussed at the meeting and modified if necessary. Make PDP aims 'SMART': Specific, Measurable, Agreed, Realistic, Time limited.

Ensure you have uploaded your ALS certificate to your portfolio under Profile, Certificates & Exams, add new certificate (highlighted in green), select ALS input expiration date and exam date/exam passed date and then save,

In the Actions tab  upload your certificate. This should then be confirmed in your portfolio by either your ES or Cath Smith.

Your eportfolio is a vital part of your educational record and something you agree to upkeep of in writing at the start of your year. It therefore requires you to ensure you attend it and keep it up to date as it is just as much a part of your 'educational contract' as your exams or clinical ward training. Therefore, you cannot choose to focus on your exams as a reason to not keep your eportfolio up to date. Your ES can help and advise you where things are unclear and alternatively Cath Smith can advise particularly on technical matters. In addition, Clinical Tutors are on hand to aid you as well when things are not clear. You need your eportfolio to be in good order to be successful at ARCP. Upkeep of the eportfolio is your responsibility and you will need to ensure appraisals, meetings and SLE and maintained and kept up to date. To help do this you are strongly advised to keep updating your eportfolio steadily, doing a little bit often throughout the year. This will save time in the long run as those who try to rush at the end find courses are booked up or they cannot complete requirements in time for ARCP. You will need to start a QIP several months before ARCP. During IMT1 you should plan what QIP you wish to do and complete during IMT1 or 2. Supervised Learning Events (SLEs) should be performed every couple of weeks and linked to curriculum competencies and CIPs to permit later entrustment. The more evidence you have in your e-portfolio the easier it will be to link to CIPs, to achieve a successful ESR and gain a favourable ARCP outcome at the end of the year.

If you have difficulty identifying or meeting with your Educational Supervisor, you should contact your Trust's RCP Tutor or Cath Smith who will advise on what you should do next.

E-portfolio

PROFILE

Personal Details:

In the e-portfolio, ensure all details on your profile are correct, in particular your email address and GMC number

Upload a photo (perhaps from your mobile phone) if you can.

Post/Supervisor Details:

Check the name of your Educational Supervisor and add them to your post details. If you have any issues let Cath Smith know and she will assist.

Check the details for your current post are correct; you should have 3 x 4 month posts dated to start the first Wednesday of each rotation and end on the Tuesday prior to starting your next post.

Declarations and Agreements:

The probity and health declarations need to be completed by you for each training year.

The educational agreement needs to be signed by you and then by your educational/clinical supervisor for each post i.e. 3x each training year.

Certificates:

This refers to certificates such as ALS. You can upload the details but your ES must see the original certificate and then confirm the expiry date. A current ALS certificate is mandatory throughout training. It must not be allowed to lapse.

MRCP results are entered in the College Exams Section by the MRCP central office. If it has not been confirmed by the time of the ARCP then you should upload the evidence in Certificate/Exam section above and ask your ES to confirm.

Personal Library:

Allows you to upload any relevant documentation – the space is limited though to 100MB. You may wish to upload PowerPoint presentations you have made, audit result details, scanned documents e.g. ALS certificate. It is best to save any documents that you wish to upload in pdf format this helps minimise the space that you use up in your library.

Clinics can be accumulated over three years and 80+ clinics are needed. For each year, a minimum of 20 is required. You may accumulate clinics in multiple forms including ambulatory clinics for example which are admissible. You do not have to attend the whole clinic, commitments permitting, but it is polite if you do. Attending clinics for outpatients includes writing and communicating with a GP, so don't forget to prepare for this and be able to communicate by using a Dictaphone or writing to the GP. Once you have completed a clinic it can be uploaded to the excel spread sheet and then uploaded to your personal library and marked 'outpatient clinics'.

Clinics, Acute Takes and Procedures you have attended should be logged on the excel spread sheet you have been sent by Cath Smith. Save a spare copy on your PC for reference, update it as you attend and then upload it to your personal library just before your ARCP is due.

Absences:

You should record any unplanned absences from work in your e-portfolio; this may be cross-referenced with medical staffing records. This is further mandated by your sign off of your probity and health declarations. Therefore, every time you are absent for reasons of sickness or compassionate leave you must ensure medical staffing and your line manager in your Trust are informed.

CURRICULUM

You should record your experience against the Internal Medicine (Internal Medicine Stage 1) Curriculum seeking to identify where your training links to individual CiPs.

By clicking on curriculum you can see your curriculum record – if you click on the 'expand all' button you will then see a list of all the competencies that need signing off at some stage over your IMT training period including examinations and procedures. Where there is a pencil icon  indicates where competencies can be signed off by yourself and your ES/CS. By clicking  this will bring up a help guide for that topic. As a trainee or supervisor, you are able to add an overall rating of performance to areas of the curriculum and add comments. All competencies must be individually signed off in the curriculum area by your Educational Supervisor; this is an absolute requirement for your final ARCP. The 14 CiPs are broad competencies and you will have at least two or three years to complete these fully. Accumulate evidence for each of these CiPs by reading the descriptors under the information tab to identify what topics and curriculum areas you need to develop and then produce evidence for. Suggestions for evidence methods are given at the bottom of the information page to help you. An important development of IMT is to ensure all trainees have the opportunity to reflect and self-rate their own competencies to assure that they feel they are progressing well or in other cases to help identify where they do not yet feel confident and need further support. So for each CiP, you need to make sure your own ratings are there towards the end of each IMT year so that you will be able to discuss your progress with your ES in readiness for the completion of the year end ESR. This self-rating and reflection can be extremely important. For example, the end of IMY2 is a critical progression point for entrustment and progression into the supported registrar role for trainees. While there is no exam, no interview and an assured progression into IMY3 for all group 1 trainees, we do want to make sure you feel ready to take on this role and have the necessary skills and experiences to equip you. For those that do not feel confident, it is an opportunity to discuss and offer further support to ensure development and progression towards final IMY3 completion.

You can link evidence to a competency to demonstrate engagement with the curriculum by clicking on .

The curriculum lists are subdivided into:

Generic CiPs

Clinical CiPs

Practical Procedural Competencies

It is very important that your ES looks at the linked evidence and will be required to sign this off and encode onto the ESR at year end.

ASSESSMENT

Under 'assessment' you can find the following forms:

SLEs MiniCex, CBD and ACATs – DOPS - MSF

Quality Improvement Project Assessment Tool

Teaching Observation

To request an assessment from a person who does not have log in access to this account on ePortfolio, select the "Request New Assessment" button. This will generate a unique code that the Assessor can use to login to ePortfolio and submit the assessment.

- **A ticket will expire 30 days** after it was created and the Assessor will no longer be able to complete the form
- If ticket assessment has not been completed after 7 days, you will be able to send a reminder. The "Send Reminder" link automatically appears next to any tickets that have not been completed within this time frame. Please note, you cannot send the same reminder more than once per 24 hour period
- Trainees are encouraged to keep a record of case details, procedures etc. they have requested an assessor to assess them on. Once a ticket expires these details cannot be retrieved.

It may be best to fill in the form there and then with your assessor completing the assessment part of the form under your own log-in. You can fill in what case was discussed and what aspects are being assessed e.g. history, time management, chest pain etc. and then ask your assessor to complete the assessment and in particular give you feedback on your performance. This 'instantaneous' feedback is the most valuable. If the assessor writes a bland comment such as 'did well' ask him/her if they could identify something you did well and something you could improve.

You do not have to use the 'Request external assessment' ticketing facility – you would be better advised to ask the assessor to complete their assessment in your portfolio via your log-in immediately after the assessment has taken place. Using the 'request' ticketing system means that the form submission may be delayed as assessors may forget to do it for you.

You need to accumulate enough consultants led SLEs for ARCP – there are minimum requirements for each year in IMT. The SLEs should be spread over the whole training year, emphasising do little and often.

Please see advice from the Royal College of Physicians about SLEs. N.B.– an ACAT must include at least 5 acute cases which are described in the box 'brief summary of cases', but can be done in A&E, AMU or any acute ward area. MiniCex and CbD are usually about one case.

DOPS purely link to procedures.

The MSF is one of the most informative tools; you must ensure you have at least 12 raters for this to be meaningful; at least 3 of the raters have to be Consultants. You will be notified when it is time to initiate an MSF assessment. Generally, this is required towards the end of your 2nd post each year. Once asked to start the process you should compile a list of 20 potential assessors. This list should include all Educational Supervisors you have had that year and at least 1 other consultant (you can ask more so long as you have worked with them); at least three consultant responses are necessary. You should include some more doctors preferably at both SpR as well as more junior grades. Don't forget that senior nursing staff, medical secretaries you have worked with, and therapy staff can provide very effective feedback. Once agreed you should approach the assessors and if they are happy to help you - by using the assessments link from your e-portfolio home page - access the sheet for MSF assessors.

The e-portfolio automatically collates the submissions and produces a summary table of results. You must receive at least 12 returns within a 3 month window for a valid result for this assessment.

Once completed you should ask your ES to discuss the results with you and to 'release' the results so that you can see them yourself.

The JRCPTB Top Tips – making WPBAs work for you and your trainees

- Be clear about, and agree, what you and the trainee want to achieve from the WPBA at the start
- CBD (case-based discussion) uses a case to explore the trainee's application of knowledge, clinical reasoning and decision making including the ethical and professional aspects of the patient's care. CBD is not just a discussion about an interesting case.
- ACAT (Acute care assessment tool) is preferably used on an observed take (but may be on a ward round) assessing clinical assessment & management, decision making, team working, time management, record keeping and handover.
- MiniCex (clinical evaluation exercise) is an observed trainee/patient interaction designed to assess clinical skills, attitudes and behaviour of the trainee.
- DOPS (Direct observation of procedural skills) is assessing competency in a procedure; DOPS assessors need to be competent in the procedural skill that is being assessed

- MSF (multi-source feedback) provides a sample of attitudes and opinions of colleagues (medical, nursing, AHP & clerical) on the clinical performance and professional behaviour of the trainee; the request to do this WPBA will usually come as an email request from the trainee.
- Make it a positive learning experience – this is what it is all about & what trainees value the most
- Do the assessment real-time and face-to-face – this makes it as close to a real situation in which the trainee works as possible
- Make time to do this – expect this to take 10-15 minutes of your time
- Do give constructive verbal feedback - face to face immediately after the assessment is completed enhances the process and encourages immediate trainee reflection.
- Complete the necessary form on the e-portfolio at the time of the assessment with a description of the case(s) and written feedback in the white space – it is easy to forget very quickly what was agreed
- Do give specific and detailed feedback which outlines development needs, identifies strengths and weaknesses, with an agreed action plan to guide future learning; this also enables meaningful linkage of the WPBA by the trainee to appropriate curriculum competencies.
- Use the anchor statements to guide your judgement on rating the trainee performance
- Expect to be asked to do WPBAs - all training doctors require completion of these on a regular basis throughout their training programmes
- It is entirely acceptable for you to trigger a WPBA with a trainee
- Once you agree to do a WPBA, then commit to the whole process– it is unfair to do it in part, promise you will do it and never do
- If you have not had the training, do not do an assessment; ask your local PGME, college tutor or deanery for courses.

Recommendations for best practice when using WPBAs to provide supportive evidence in the eportfolio:

WPBAs can usefully provide supportive evidence toward CiP entrustment.

- WPBAs should be done proportionately throughout training IMT
- Use the Decision aid as a reference guide for WPBAs
- Choose a WBPA beforehand, to link to a desired CiP
- Carefully think through Generic CiPs as well as Clinical – the GMC have specifically designed competencies around the generic needs of doctors
- You should give due weight to evidence for CiP 1 acute take management to demonstrate competency by end year IMT 2—your own self reflective assessment of your skills is important too as well as evidence to support.

REFLECTION

Under 'reflective practice' you should reflect on learning events, clinical events, audit, teaching attendance, conferences, research, publications etc. Each entry should be shared if you want it to be seen to enable discussion with your ES where appropriate and signed off by your ES.

You should add at least 1 piece of reflection to the log per week.

You can link these entries to your competencies

A Quality Improvement Project must be undertaken with evidence of a plan by the end of the first IMT year. The evidence should be documented in the reflective log.

The QIPAT tool is available in the e portfolio on which to record a QI project at the end of two years.

In addition, you should record any teaching sessions you give. There is a Teaching Observation form in the Assessment section of the portfolio which is suitable for you to use to obtain feedback.

APPRAISAL

Appraisal forms should be added for the beginning (i.e. Induction - within first 4 weeks) and end of each post. The mid-post appraisal is desirable although not mandatory – these appraisals are completed by your Educational Supervisor. You can enter the details of the induction appraisal yourself although you should save but not submit it

until reviewed by your ES. Most trainees find that the mid-point meeting is useful for their ES to sign off some competencies in the curriculum.

The Personal Development Plan (PDP) should be completed at the beginning of each post and you must ensure you have discussed this with your Educational Supervisor particularly at the induction meeting. Regularly update and add to your PDP for changing needs – this can be very useful to identify areas of weakness and development. When you have achieved an item in your PDP please do 'sign it off' as achieved which you can do yourself otherwise it will look like you are not progressing at all. You should have a number of separate items under the PDP for example, generic skills, specialist skills, acute skills, procedural skills, audit, and exam goals. I stress 'separate' so that you enter the items separately and they can be signed off separately.

PROGRESSION

Click on summary overview for a summary of all SLEs, appraisals, supervisors' reports and ARCP forms recorded for you in each post.

Who can do your SLEs?

Assessors should always be a grade above you (i.e. SpR or consultant); exceptions are where other professionals supervise aspects of your training e.g. a specialist nurse.

Please note that for an MSF you must ensure at least 12 raters for this to be meaningful, ideally 20; at least 3 of the respondents should be Consultants.

In the box labelled 'brief summary of case' you must ensure that there is sufficient information about the case to enable you to link the WPBA to the correct competency areas.

You must ensure your assessor completes your SLE with written comments. In the boxes 'which aspects of the encounter were done well' and 'suggestions for development' it is the written comments that are the most useful contribution in assessing your performance. They also help identify correct links.

MRCP Examination

Progress with the MRCP exam goes hand in hand with IMT progress. At the end of IMT1 if an IMT trainee does not possess the Part 1 examination this is a cause for concern and the trainee will be awarded an outcome 2 at the Summer ARCP. Trainees should aim to pass the full MRCP by the end of the second year of training.

QIPAT

A QIP differs from an audit and needs a QIPAT form completing as evidence of completion. Several steps are therefore needed to create a QIP so do not leave this late. Often it takes time to consider an audit question, frame this into a suitable QIP, register a project and then proceed with data collection followed by concluding and having time to present your project before the QIPAT form can be completed. So, start at least planning your QIP many months before your ARCP to save you time and bother later.

E-portfolio Reviews (Interim Review):

An e-portfolio review is not an ARCP. It is a review of your progress in line with the national standards identified by the IMT Decision Aid which gives targets to be achieved by the end of each training year.

Targets and Deadlines for IMT1 year

Educational supervisor report (ESR) Satisfactory with no concerns

To be completed between 10th May 2021

Multiple Consultant Reports (MCR) x4 or more – all satisfactory Complete by 10th May 2021

Academic supervisors report (ACF trainees only) Satisfactory with no concerns Complete between 10th May 2021

MRCP (UK) Part 1 required during IMY1 and full MRCP required by end IMY2

ALS – Valid in-date certificate at all times – this is a professional requirement.

Workplace Based Assessments (WPBAs) Minimum 8 in total by Consultants (with at least 4 ACATs)

ACAT – maximum links 8

CbD and MiniCex – maximum links 2

Multi-Source Feedback (MSF) One required –by 31 January 2021 (minimum 12 raters of which at least 3 must be Consultants) Complete within 3 months of window opening (please note that tickets on eportfolio automatically expire after 1 month, you will need to keep checking and send out reminders for any that have not been returned before they expire)

Quality Improvement (QI) to be recorded in reflective log and ES to complete QIPAT tool in portfolio

- Project Plan
- Project Report
- QIPAT

CURRICULUM RECORD

Generic CiPs

Please refer to the IMT Decision Aid (August 2019)

Clinical CiPs

<https://www.jrcptb.org.uk/documents/jmt-arcp-decision-aid-2019>

Practical Procedures

Clinics

Minimum 20 attended in IMY1 – aiming for 40 by the end of IMY2. A minimum of 80 by the end of the 3rd year of IMT

List in clinic summary document and upload to personal library marked clearly as outpatient clinics before the ARCP

Regional Teaching

A minimum of 100% attendance required in each IMT year. Teaching attendance is recorded and reviewed carefully against the register (see the HEE SL guide for acceptable reasons of non-attendance). You may attend East and West days too by choice. Study leave forms must be completed for each study day or course that you attend, then scanned and submitted to DrsStudyLeave@sth.nhs.uk.

Enhanced Form R

Completed by start date i.e. August 05 2021

Updated form R required prior to ARCP June 2021—**Do not forget to upload your Form R for ARCP.**

Purpose of Annual Review of Competence Progression (ARCP) – June 2021

The ARCP is an important review meeting of the progress you have made to date. It is a necessary assessment process reviewing the progress already made rather than a day for extensive career development and formative discussion. The time required is relatively short and if there are no problems, it is a simple affair that may not even require you to be there and can be performed virtually and signed off. Please try and work steadily towards a successful ARCP during the whole year, as an Outcome 1 is what you and everyone wish.

Review training experience and progress

Ensure appropriate evidence to support progression

Identify gaps in knowledge and experience

Completion of Internal medicine training

Ensure career plans realistic

Possible Outcomes of ARCP

Outcome 1 indicates satisfactory progress (IMY1).

Outcome 2 means the trainee may continue in their training progression but may have a number of issues that require addressing such as no valid ALS certificate. Additional training time is not required.

Outcome 3 means inadequate progress by the trainee and a formal additional period of remedial training is required which will extend the duration of the training programme.

Outcome 4 means the trainee is released from training programme if there is still insufficient and sustained lack of progress, despite having had additional training to address concerns over progress. The trainee will be required to give up their National Training Number/Deanery Reference Number.

Outcome 5 means incomplete evidence has been presented and additional training time may be required.

Outcome 6 indicates satisfactory completion of IMT training (IMT stage 1 complete). Progression to ST4 can be sought.

ARCP Panel Interview

If you are making satisfactory progress, then the ARCP is essentially a virtual experience i.e. you will not need to be present and your e-portfolio will be accessed remotely by the panel. If anything is amiss and your eportfolio is incomplete the panel cannot pass you and a further ARCP, this time face to face is required for a successful outcome.

You will also be reviewed for revalidation purposes at each ARCP, revalidation paperwork will be sent to you after the panel takes place, this must be signed and returned to medicine.yh@hee.nhs.uk.

Trainee Absences

Please note that you must be aware of each Trust's process on who to notify when absent, in particular for any unplanned absence (i.e. other than annual, professional or study leave). Generally this would be the local HR Department and your Consultant's secretary. The Lead employer STH must also be informed

You must enter all unplanned absences on your e-portfolio record and ensure your Educational Supervisor is aware of any unplanned absences.

For repeated unplanned absence you may be referred to Occupational Health, for counselling, to the Careers Development Unit or for disciplinary procedures.

A maximum of 2 week's absence may be allowed in a year of the IMT programme before additional training time becomes necessary.

The Support Network Available to You

There are many people to help when things do not go right. We want to support you throughout your IMT programme but recognise both personal and professional pressures can make life difficult for anyone. If something isn't going right, don't sit on it, come and speak to someone. We can usually help and advise or guide to the right person. Doctors just like anyone else can develop health problems, or suffer from mental health issues. We want to get you to the right support to prevent issues of depression or burnout that can affect any of us.

For Clinical matters, start with your clinical supervisor. Your Educational supervisor is also going to be known to you and is the next port of call. Please ensure if you have concerns/issues that you raise them, and raise them early, contact Cath Smith who can advise further, especially on any technical or administrative issues. Please escalate

concerns and your RCP Tutors are on site to deal with issues. Please make an appointment or go and speak to any of us.

HEYH does not tolerate bullying or intimidation within postgraduate medical and dental education. If this is at all a concern, bring it immediately to the attention of your CS, or ES, RCP Tutor or TPD as felt appropriate.

There are a number of people who are able to provide support to you, be it pastoral or career advice – please see below.

Clinical supervisor

Educational Supervisor

College Tutor

Associate College Tutor – This maybe something you are interested in doing, contact your Trust’s RCP Tutor for further details.

Trust Director of Medical Education

IMT Programme Director

Head of School of Medicine

Many Trusts provide confidential Psychological support services for counselling. The Y+H website has further links to support organisations to any who need them.

HEYH have a ‘Coaching service which you can self- refer to;

<http://www.yorksandhumberdeanery.nhs.uk/education/coaching/>

This is about successful careers coaching and should not be thought of as for people who are ‘struggling’

If you feel your concerns are not being taken seriously or addressed in a way that you feel they should then please contact the IMT Programme Director or the Head of School of Medicine directly. (Cath Smith will provide contact details for TPD’s, HoS and RCP Tutors)

Feedback on Posts and Educational Process

You will be expected to complete:

Annual GMC survey.
HEYH Survey

Less than Full Time Training (LTFT) Placements are managed within the training programme by the Training Programme Director. The first point of contact for LTFT enquiries is the Deanery. Please look at the HEYH website for further information.

Maternity Leave

For any queries regarding maternity or paternity leave contact the Lead Employer and inform Cath Smith.

Assistant Medical Personnel Manager Jackie Hodgkinson – Jackie.Hodgkinson@sth.nhs.uk 0114 2711791

Sickness

Please ensure you inform your own department and also the medical staffing department of your Trust if you are off sick. You must also ensure that sickness absence is recorded in your e-portfolio.

Enrolment with JRCPTB

All trainees should enrol with the JRCPTB promptly – this will allow you access to your e-portfolio and your IMT certificate once you have completed the training satisfactorily.

E-portfolio Queries

Contact Cath Smith csmith52@nhs.net or telephone 01709 424543 Otherwise there is an email at JRCPTB eportfolioteam@jrcptb.org.uk

Additional Training Time Due to Examination Attainment

For trainees undertaking additional training time for exam reasons only, the RCP recommend that monthly educational supervisor meetings, an MSF, 2 MCR forms, pro-rata SLES and an educational supervisor report should be submitted via the eportfolio for the additional 6 month training period. Trainees are advised to start gathering information from the beginning of December to ensure it is available well before the January ARCP window. For those who have portfolio deficiencies contributing to the reason for additional training time, these also need to be rectified and may require SLEs/curriculum sign off.

IMT Trainee Advice Regarding MRCP Exam Preparation

MRCP PART 1

Useful Online Resources (Please note these resources are self-funded)

www.pastest.co.uk : Prices £99 for the diet. £159 for the year. It has thousands of questions. Would recommend doing as many of the questions in the bank as possible. Closer to the time, would also recommend doing the timed practice papers (of which there are plenty) to recreate the exam pressure and endurance. There are podcast lectures on there that are very good and easily downloadable onto your iPhone/MP3. In the months leading up to the exam would recommend making a playlist of the podcasts and having it on repeat on your car radio for your daily commute to/from work. You would be surprised how much information you end up retaining this way. Finally, there are video lectures on there, and again, repeated watching of these can be very useful.

www.passmedicine.com : much cheaper than Pastest (£25 for 4 months, £35 for 6 months) but does not come with extras like past papers, podcasts and video lectures. However, the content of the explanations accompanying the questions is extremely well put together (probably more-so than Pastest) and can become a useful textbook for you.

Useful Courses

PACES courses are held in one of the hospitals in the south region before each diet of the exam and can be booked on the website; <https://www.maxcourse.co.uk/heeyhsom/> These courses are covered by the Curriculum Delivery Budget for IMT.

Useful Books (self-funded)

Essential Revision Notes for MRCP – Kalra

Basic Medical Sciences for MRCP - Easterbrook (has a chapter on clinical pharmacology which is tailored to the part 1 exam).

General Tips

The exam covers a lot of information therefore recommend you start ideally 3, but if not 2 months in advance.

Keep your notes from part 1, as they unexpectedly come in handy for part 2 and PACES (where some of the history stations, for example, require some deeper knowledge about a condition).

3 months of hard graft is needed before each exam to prepare properly. For part 1 complete 2 question banks (pass medicine and examination) which equates to around 5000 questions in total. You start realising that each speciality has its favourite questions to ask and the only way to know which topics to focus on is by lots of practice

The Pastest question bank has an iPhone app where you can download 50 questions and do them wherever. You could do 50 questions and watch a 20min TV show to de-stress because there are a lot of questions to get through.

MRCP PART 2

Useful Online Resources

Pastest once again, for the same reasons as above. Prices are as above. This time, doing their practice papers under timed conditions is even more important than in part 1 as the question stems are much longer so you are far more pushed for time.

Useful Books

Essential Revision Notes for MRCP – Kalra

General Tips

This long 2-day exam takes quite a bit of endurance. try not to commute from far away as that can become stressful, especially by day 2. Book yourself in to sleep somewhere near the venue. Book early (the centre fills up quickly)

PACES

Useful Online Resources

Not as essential as in part 1 or 2 as the majority of the learning happens on the wards/courses. However, Pastest can be helpful for station 5, where they show how to examine a patient with a variety of conditions you may not necessarily see on the wards.

Useful Courses

Book onto a local PACES course where possible. The TPD may approve a course outside the region only if all attempts to book onto a local course have been exhausted.

A course is definitely recommended but advise that you go to the course fully prepared having perfected your examination/hx taking skills.

Useful Books

The Pocketbook for PACES by Rupa Bessant: goes into a lot of detail. Has everything you need to know about PACES. Can be a bit too detailed for the time you have, therefore having the Cases for Paces book alongside can be helpful. This book is written by the course director of the PassPACES course therefore ties in quite nicely with it.

Cases for Paces by Stephen Hoole: a useful one to carry around. Has a bit of information on all of the common conditions without going into too much detail. Useful closer to the time of the exam!

Clinical medicine for MRCP PACES (2 books -clinical skills and communication skills/ethics) - Gautam Mehta

General Tips

3 months ahead of the exam, start seeing patients with a colleague twice a week and reading around the cases. 2 months ahead increase this to 3 times a week. And by a month ahead you want to be examining at least every day or two.

When you examine patients always do it under timed exam conditions and present and get quizzed by your colleague formally.

Most registrars are happy to teach but need to be approached (frequently!)

People often think PACES revision is only about examining patients. However, it is important to learn the common conditions in detail so you are able to talk about them during the examiner questioning. For the cardiology station this is most commonly aortic valve replacement, mitral valve replacement, aortic stenosis, mitral regurgitation, and congenital heart disease (mostly VSDs). For the respiratory station this includes pulmonary fibrosis, bronchiectasis, pneumonectomy/lobectomy, pleural effusion, and COPD. For the abdominal station this includes renal transplant, chronic liver disease, polycystic kidney disease, and splenomegaly. For the neurology station peripheral polyneuropathy, Parkinson's, muscular dystrophy, MS, and cranial nerve palsies. For station 5 this is rheumatoid arthritis, systemic sclerosis, diabetic eye, acromegaly, thyroid disease, retinitis pigmentosa, hemianopia, ankylosing spondylitis, and HIV related problems.

Practice the history taking and communication skills stations on each other under timed conditions. These can often trip you up if not well practiced as they are different to in a true clinical setting. PACES preparation is probably the most taxing. Staying back after work and coming in on weekends/annual leave to examine patients takes a lot of effort. It helps to pair up with someone. Making friends with a colleague from another Trust means you have 2 hospitals worth of patients to examine. The first 2 months it is worth doing a lot of reading, the online pastest resource is very useful as it shows you how Consultants examine patients and gives you some idea of how to present cases.

The month prior to your exam you may wish to stay back at work every day and perhaps go in every weekend (Nb this would be in your own time to help you prepare). Make sure you set aside time to properly revise/practice station 5/ethics/history taking - Often people focus too much on the examinations and forget that they are all weighted equally.

You will pass if you put the time and effort in. They are all very fair exams.

PACES You need several partners for PACES revision (to take into account nights/on-calls) and good connections at local hospitals, the best times have been the weekends when there is a long list of patients and a good few solid hours, always use a timer for the exams, put on a "stern" face when acting examiner for your partner and be mean (because the examiners can be and you get used to being under a bit more pressure).

Practice presenting the common cases.

Set up a group messaging app to get a list of patients

Do not forget the communication skills stations as you can prepare for the vast majority of the conversations you're going to have.

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