

17.4 Guidance on completing a Clinical Supervisor's Trainer's Report (CSTR)

This is generated by the doctor in training and the following background information is generated by Kaizen or entered by the individual doctor in training:

- ST year,
- Full time or % LTFT
- Training posts

Use the structured CSTR provided on Kaizen to provide information on the doctor's progress.

Prompt to discuss the ST doctor's progress with the Educational supervisor:

Liaise with the ES and local TPD if there are any areas for development or areas of concern.

Complete the **feedback on the doctor's personal skills, interpersonal skills and clinical skills**

Consider what you know about the ST doctor's clinical knowledge and skills, and professional behaviours and attitudes – this may be from your direct observation and from feedback from members of the multidisciplinary team. The drop down menu will give you a choice of terms to choose to give your opinion

Clinical governance:

This may include participation service evaluations, audit, developing guidelines, managing change, quality improvement projects, managing risk, contribution to morbidity and mortality reviews. Note if the doctor has finished the project. What the doctor has contributed in this area – what was their role if they were part of a team – i.e., leading, designing project, collecting data, making recommendations, etc?

Strengths:

Highlight areas of good practice and commendable achievements

Areas for development and action plan:

Comment on whether the doctor has completed their PDP. Write a SMART action plan to complete any remaining items of PDP and address any areas for development and areas of concern.

Concerns:

Confirm no concerns regarding health and probity.

Overall review of the trainee:

Triangulate the evidence you note from:

- (1) Your personal observations
- (2) Feedback from the multi-disciplinary team, and
- (3) MSF and SLEs to form an opinion on the doctor's progress in this clinical placement.

The following is a guide to ensure that all aspects of training are covered:

- Comment on ***progress in GPCs relating to direct clinical care for their training year***
 - *Professional values and behaviour*
 - *Professional skills and knowledge – communication*
 - *Clinical procedures*
 - *Patient management*
 - *Safeguarding*
 - *Health promotion and illness prevention*
 - *Patient safety*

- What ***development has the doctor made in the other GPCs – give details:***
 - *Leadership and team working*
 - *Quality improvement*
 - *Education and training*
 - *Research*

