

## West Yorkshire Foundation School

General information about how foundation training is organised in Health Education Yorkshire and the Humber (HEYH)

<b>Allocation process</b>	<p>Based on applicant scores from the national application process and the expressed order of preference of rotation; Health Education Yorkshire and the Humber allocates all foundation doctors to the first year of their two year rotation prior to the start of the Foundation Programme.</p>
<b>Key school personnel</b>	<p><b>Postgraduate Dean:</b> Mr David Wilkinson  <b>Deputy Dean responsible for Foundation:</b> Mr David Eadington  <b>Foundation Schools Director:</b> Dr Catherine Dickinson  <b>Deputy Director for West Yorkshire Foundation School:</b> Mr Craig Irvine  <b>Programme Support Co-ordinator:</b> Naomi Koziol</p>
<b>Key local education provider personnel</b>	<p><b>Director PGME:</b> Dr Dipesh Odedra  <b>FTPD F1:</b> Dr Jon Robson, Dr Veena Daga, Dr Victor Palit  <b>Education Manager:</b> Stuart Haines  <b>Medical Staffing:</b> Lynn Lindley</p>
<b>Teaching information</b>	<p>The Foundation Year 1 posts in Leeds Teaching Hospitals consist of three 4-month attachments which aim to provide a broad range of clinical experience appropriate to foundation training.</p> <p>In addition to the Generic Skills Programme there is a mandatory F1 teaching session each Tuesday.</p> <p>The School runs a Professional Development Programme of 6 mandatory days over the year please see our website for further details.</p>
<b>Information events / Open days for potential applicants</b>	<p>The Leeds Medical Careers Fair is being held in September in the Education Centre, Field House, Bradford Royal Infirmary. Enquiries are welcome, please contact <a href="mailto:Laura.Henson@yh.hee.nhs.uk">Laura.Henson@yh.hee.nhs.uk</a></p> <p>Events are also being run by the other 2 Foundation Schools in HEYH.</p> <p><a href="http://www.yorksandhumberdeanery.nhs.uk/about_us/events/careers_fair.aspx">http://www.yorksandhumberdeanery.nhs.uk/about_us/events/careers_fair.aspx</a></p>

<b>Foundation doctor engagement</b>	<p>The West Yorkshire Foundation School encourages foundation doctors to contribute to, and participate in trainee engagement activities, including through the local forums. A representative from each Trust is also elected to sit on the School committee.</p> <p>Additionally, there are national forums conducted by the UKFPO and Foundation Representation on the YHD Schools Board.</p>
<b>Educational and Clinical supervision</b>	<p>Trainees will be allocated an Educational Supervisor for the whole year and a clinical supervisor in each 4-month placement. Both Supervisors will provide support and help Trainees achieve the foundation training requirements.</p>
<b>Time Out of Foundation Programme (TOFP)</b>	<p>Foundation doctors contemplating requesting TOFP should check the relevant guidance in the Key Documents section of the UKFPO website:  <a href="http://www.foundationprogramme.nhs.uk/pages/home/key-documents#ifst">http://www.foundationprogramme.nhs.uk/pages/home/key-documents#ifst</a>          The School runs a local process to allow a limited number of Trainees the opportunity for a TOFP. More information is on our website. Applications must be approved and signed by the local Foundation Training Programme Director and the Foundation School Director.</p>
<b>F2 outside the UK</b>	<p>Health Education Yorkshire and the Humber does not support or accredit doctors who wish to undertake their F2 year outside the UK.</p>
<b>Flexible training (Less than full time)</b>	<p>Please follow the link to the HEYH website for information on our HEYH flexible training policy.  <a href="http://www.yorksandhumberdeanery.nhs.uk/policies/ltft.aspx">http://www.yorksandhumberdeanery.nhs.uk/policies/ltft.aspx</a></p>
<b>Study leave</b>	<p>Study leave will be at the discretion of the employer and is only permitted during the F2 year. It is not available during F1, although special arrangements can sometimes be made for F1 doctors who wish to arrange career “taster” sessions in other specialties during the last four months of their F1 year. Self development time is timetabled for all F1 and F2 doctors.</p>
<b>Inter Foundation School Transfer (IFST)</b>	<p>Foundation doctors contemplating requesting an IFST should check the relevant “Guidance for Applicants” in the Key Documents section of the UKFPO website:  <a href="http://www.foundationprogramme.nhs.uk/pages/home/key-documents#ifst">http://www.foundationprogramme.nhs.uk/pages/home/key-documents#ifst</a>.          Applications must be approved and signed by the local Foundation Training Programme Director and the Foundation School Director.</p>

<b>Employment Information</b>	
<b>Name of Trust</b>	<b>Leeds Teaching Hospitals NHS Trust</b>
<b>Terms and Conditions of employment</b>	The post will be subject to the Terms and Conditions of Service of Hospital Medical and Dental Staff as modified from time to time. Current copies of these Terms and conditions may be seen in the Personnel Office of your employing organisation or available online from <a href="http://www.nhsemployers.org">www.nhsemployers.org</a>
<b>Rotation information</b>	<i>Information about the rotation, location and content of placements is given in an accompanying document.</i>
<b>Induction/shadowing</b>	The Leeds School of Medicine requires all students to complete a 3 week shadowing programme prior to graduation. In addition there is a National mandatory Induction/Shadowing period 4 days prior to start of F1.
<b>Employment start date</b>	2nd August (this start date may be earlier as part of local induction/shadowing arrangements)
<b>Salary</b>	The salary scale will be set out in the Terms and Conditions of your employment.
<b>Annual leave</b>	Your annual leave entitlement will be set out in the Terms and Conditions of your employment.
<b>Right to work /Leave to remain</b>	Confirmation of right to work in the UK, or leave to remain, will be required for newly appointed non-UK/EEA employees in line with current UK Border Agency (UKBA) requirements on migration status.  The employing organisation is unable to employ or continue to employ the applicant/post holder if they require but do not have the right to work or leave to remain in the UK.
<b>Accommodation</b>	Accommodation is available if requested

<b>West Yorkshire Foundation School Individual Placement Description</b>	
<b>Placement</b>	Vascular Surgery
<b>The Department</b>	Vascular Surgery is a large and dynamic department providing care for both acute and elective vascular surgical patients, as well as forming a key part of the Leeds Major Trauma Centre. The vascular surgery team also have close links with interventional radiology. There is a strong research team and significant representation in undergraduate and post-graduate education.
<b>Type of work to expect and learning opportunities</b>	<p>The Foundation Trainees attached to the Unit work primarily on the wards dealing with both the elective and acute cases.</p> <p>There is a robust handover process for all acute team members twice per day. There are daily consultant-led ward rounds seven days per week, and Foundation Trainees are well supported by the team of specialist nurses, CSTs, JSFs, Registrars and Consultants. Two physician associates work alongside the F1 team, assisting with ward work. The Vascular Unit benefits from a POPS (Proactive care of the Older Patient undergoing Surgery) service consisting of a Consultant Geriatrician and an ANP. Vascular Specialist Nurses perform a range of roles.</p> <p>When ward duties allow, there is the opportunity for interested F1s to attend outpatient clinics and procedures in the operating theatres. F1s can also take advantage of the opportunity to learn practical skills on the ward including ultrasound-guided cannulation, ABPI measurement etc</p> <p>With appropriate support from senior colleagues, F1s will have the opportunity to meet relatives and explain the clinical progress of patients.</p> <p>There are many opportunities for continuing medical education. The unit has a strong interest in education and there is a departmental simulation suite. There is dedicated trust F1 teaching, as well as weekly vascular F1 teaching led by the registrars. There is a unit education meeting and several weekly MDT meetings. Audit/governance meetings take place monthly.</p> <p>There is extensive scope for audit and research work within the unit, working with both clinical and academic staff. The unit has a very active research interest and hosts a number of academic F1 and middle grade trainees.</p> <p>All trainees have an educational supervisor appointed at the commencement of the post. We are keen to support trainees with acquisition of the F1 competencies, with career decision making and with their clinical/academic</p>

	portfolio for future job applications.
<b>Where the placement is based</b>	L15, Level F, Jubilee Wing, LGI
<b>Clinical Supervisor(s) for the placement</b>	Mrs Darwood (Clinical Lead), Mr Stansfield, Mr Forsyth, Mr Coughlin, Mrs Maftai, Mrs Robson, Mr Wallace, Mr Nassef, Mr Shankar, Mr Russell, Mr Troxler,
<b>Main duties of the placement</b>	<p>F1 roles include:</p> <ul style="list-style-type: none"> <li>- to clerk in patients in the pre-assessment area</li> <li>- to review acute admissions</li> <li>- to manage patients on the vascular ward</li> <li>- to look after outlying patients on other wards</li> <li>- to seek clinical advice from other specialty teams</li> <li>- to participate in the weekly microbiology ward round</li> <li>- to participate in the twice-daily vascular handover with other colleagues</li> <li>- to undertake practical procedures including catheterisation, ultrasound-guided cannulation, ABPI measurement</li> </ul> <p>Trainees will be expected to attend to acute problems in patients looked after by the vascular service, and to discuss the appropriate management with other members of the team. F1s work as part of a large clinical team and senior colleagues are readily available to provide support.</p>
<b>Typical working pattern in this placement</b>	The F1 trainees work a full-shift rota including nights and currently work 1 in 3 weekends.