

## Frequently Used Abbreviations

AfC	Agenda for Change
AKT	Applied Knowledge Test
ALS	Advanced Life Support
APD	Associate Postgraduate Dean
ARCP	Annual Review of Competence Progression
BMA	British Medical Association
CBD	Case-based discussion
CCT	Certificate of Completion of Training
CCST	Certificate of Completion of Specialist
CESR	Certificate of Eligibility for Specialist Register
CES	Mini-Clinical Evaluation Exercise (mini-CEX)
CHAI	Commission for Health Care Audit and Improvement
CHI	Commission for Health Improvement
CHS	Community Health Sheffield
CL	Clinical Supervisor
CNST	Clinical Negligence Scheme for Trusts
COGPED	Committee of General Practice Education Directors
COPDEND	Committee of Postgraduate Dental Deans and Directors
COPMeD	Conference Of Postgraduate Medical Deans
CPD	Continual Professional Development
CSA	Clinical Skills Assessment
CT	Clinical Tutor
D&B	Doncaster & Bassetlaw Hospitals NHS Trust
DEMQ	Dean's Executive Meeting for Quality
DME	Director of Medical Education
DF	Director of Finance
DGH	District General Hospital
DH	Department of Health
DHR	Director/Head of Human Resources or Director/Head of Personnel
DOPS	Direct Observation of Procedural Skills (DOPS)
DPD	Deputy Postgraduate Dean
DRS	Doctors Rostering System
DTC	Diagnostic and Treatment Centre
EEA	European Economic Area
EqIA	Equality Impact Assessment
ES	Educational Supervisor
EWG	Executive Working Group
EWTD	European Working Time Directive
FAB	Finance & Business

FSD	Foundation School Director
FTPD	Foundation Training Programme Director
FTSTA	Fixed Term Specialty Training Appointment
GMC	General Medical Council
GoSWH	Guardians of Safe Working Hours
GP STP	General Practice Specialty Training Programme
HCPC	Health Care Professions Council
HEI	Higher Education Institution
HESP	Health & Education Strategic Partnerships
HoS	Heads of Schools
HOSC	Health Oversight and Scrutiny Committees
HOST	Head of Specialty Training
HQS	Health Quality Service
IIP	Investors In People
ILS	Intermediate Life Support
IMGs	International Medical Graduates
ISTC	Independent Sector Treatment Centre
IM&T	Information Management and Technology
IT	Information Technology
IWL	Improving Working Lives
LAS	Locum Appointment for Service
LAT	Locum Appointments for Training
LBM	Locality Business Manager
LDP	Local Development Plan
LHC	Local Health Community
LIFT	Local Investment Finance Trust
LPFT	Leeds Partnership Foundation Trust
LSP	Local Strategic Partnership
LTFTT	Less Than Full Time Training
MCHM	The Manchester Centre for Healthcare Management
MD	Medical Director
MEC	Medical Education Centre
MECM	Medical Education Centre Manager
MEM	Medical Education Manager
MLE	Monitoring the Learning Environment
MMC	Modernising Medical Careers
MPET	Multi Professional Education & Training Levy: NMET (Non-medical Education Training Levy) SIFT (University Budget) MADEL (Medical & Dental Education Levy)
MPS	Medical Personnel Staffing
MSF	Multi-Source Feedback
MWM	Medical Workforce Manager
MWO	Medical Workforce Officer
NACT	National Association of Clinical Tutors
NAMPS	National Association of Medical Personnel Specialists

NatPaCT	National Primary & Care Trust Development Programme
NCAA	National Clinical Assessment Authority
NCCRD	National Centre for Curriculum Research and Development
NDDU	National Dental Development Unit
NETS	National Education and Training Survey
NEY	North East & Yorkshire
NEYNL	North East Yorkshire/North Lincolnshire
NHSU	National Health Service University
NICE	National Institute for Clinical Excellence
NILSI	National Institute for Learning, Skills and Innovation
NLAG	Northern Lincolnshire & Goole NHS Foundation Trust
NLN	National Leadership Network
NMC	Nursing & Midwifery Council
NMDI	National Management Development Initiative
NPfIT	National Programme for IT
NTN	National Training Number
OHSC	Occupational Health Smart Cards
OOP	Out of Programme
PA	Programmed Activities
PCIP	Primary Care Implementation Plan
PCT	Primary Care Trust
PCTCE	Primary Care Trust Chief Executive
PCTDF	Primary Care Trust Director of Finance
PFI	Private Finance Initiative
PG	Postgraduate
PGD	Post Graduate Deans
PGMDEC	Post Graduate Medical and Dental Education Committee
PLS	Paediatric Life Support
PMETB	Postgraduate Medical Education Training Board
PRHO	Pre-Registration House Officer (now F1)
PTL	Primary Targeting List
QCs	Quality Coordinators
QHC	Quality Heath Commission
QOF	Quality and Outcomes Framework
QSM	Quality Support Manager
QPM	Quality Programme Manager
QT	Quality Team
RA	Regional Adviser/Regional Specialty Adviser
RCT	Royal College Tutor
RDASH	Rotherham Doncaster & South Humber Healthcare NHS Trust
REC	Reforming Emergency Care
RGH	Rotherham General Hospital NHS Trust
RSU	Recovery Support Unit
SAC	specialty Advisory Committee
SAFF	Service and Financial Framework

SAR	Self-Assessment Report
SCH	Sheffield Children's NHS Trust
SEC	Specialty Education Committee
SHA	Strategic Health Authority
SHO	Senior House Officer (now F2)
SHU	Sheffield Hallam University
SHSC	Sheffield Health and Social Care NHS Foundation Trust
SPF	Staff Partnership Forum
SpR	Specialist Registrar
SQG	System Quality Group
ST	Specialty Training
STA	Specialty Training Authority
STC	Specialty Training Committee
STCC	Specialty Training Committee Chair
STEIS	Strategic Executive Information System
STHT	Sheffield Teaching Hospitals NHS Foundation Trust
STI	Standing Financial Instructions
SW1	HR / Payroll New Starter Electronic Form
SW2 / 3	HR / Payroll Amendment Electronic Form
TCE	Trust Chief Executive
TEF	Trainee Executive Forum
THIS	The Health Informatics Service
TIN	The Improvement Network
TPC	Training Programme Coordinator
TPD	Training Programme Director
UG	Undergraduate
VTS	Vocational Training Schemes
WBPA	Work Based Placed Assessment
WY	West Yorkshire
YAS	Yorkshire Ambulance Service
YH	Yorkshire and Humber