

## Health Education England working across Yorkshire and the Humber – Dental Foundation Training (DFT) Educational Supervisor (ES) Practice Specification

### SURGERIES

Registered with Care Quality Commission (CQC).

The whole practice team should be able to demonstrate high clinical and ethical values.

A surgery to be available for at least 28 hours each week when there is a study day and 35 hours for other working weeks.

Availability to be spaced evenly throughout the week in normal working hours. It is expected that the Foundation Dentist (FD) will normally work in the same dedicated surgery.

Surgery size to be at least nine square metres.

Equipment to be suitable for seated close support dentistry.

Equipment standard to be good, with high standards of maintenance.

FD Surgery must be suitable for left or right handed working.

Full range of instrumentation and materials available for a wide range of treatment.

Practice compliance with 'Essential Quality Requirements' of Health Technical Memorandum 01-05 (HTM 01-05).

### STAFFING

Experienced, registered, trained nursing staff involved in education and learning to be available for the FD at all times.

It is desirable that the FD should normally work with the same nurse. This is particularly important for the first three months of the DFT year.

Good, capable and efficient reception and management staffing with evidence of involvement in FD education and learning.

Sufficient staffing levels throughout the practice to allow for flexibility in cases of illness or holiday.

It is essential that there is the presence of another dentist, able and prepared to provide supervision of the FD in the practice at all times when the Educational Supervisor (ES) is not present.

Evidence of regular staff meetings, with records and outcomes for action.

Appraisal system in practice / Staff records.

## **NHS CONTRACT**

Evidence of NHS contract within the practice covering all Mandatory Services.

ES can provide evidence of personally carrying out a full range of treatment under NHS contract.

## **PATIENTS**

Evidence of sufficient patients available for the FD at the start of the training year.

Evidence of a good supply of new patients for the FD.

Evidence of a wide range of treatment needs for patients suitable to evidence all areas of Satisfactory Completion of Dental Foundation Training including minor oral surgery and prosthetics.

## **EDUCATIONAL FACILITIES**

Practice library of books, journals and digital resources.

Space to allow uninterrupted tutorial teaching with sufficient educational aids.

Computer available for educational purposes with facility to load educational software.

Broadband internet connection available in surgery for use by ES and FD.

Clinical camera for use by the FD.

## **CLINICAL RECORDS**

Evidence of good clear computerised clinical records for all patients.

Evidence of Medical History recording for current clinical records.

Evidence of good quality radiographs, well stored in easily accessible manner with full documentation.

Training practices are expected to have a full clinical computer system for both appointments and clinical records.

## **AUDITS**

Evidence of all audits required by legislation and regulation.

Evidence of team involvement in use of audits within the practice.

## **ENVIRONMENT**

Evidence of a welcoming, safe practice environment.

Evidence of good communication throughout the practice team with an overall practice commitment to learning.