**ARCP: Evidence Checklist and GPStR Feedback Sheet:** *(for use by the panel member who reviews the ePF)*

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| **Name of GP StR:** |  | **Training Year:** | ST1/ST2/ST3 | **Chair of ARCP Panel:** |  |
| **Educational Supervisor:** |  | **Full Time/LTFT 50% or 60%** |  | **ARCP Panel Date:** |  |
| **Period of Training being reviewed:** |  | **CCT/End of Training Date:** |  | **Date of last ARCP Panel:**  **Outcome:** |  |

1. Reviewer – please complete electronically and e-mail to GPSTP Coordinator before the date of the ARCP Panel
2. Coordinator – update with any revisions from the panel
3. E-mail form to GPStR to upload to ePortfolio log entry ‘Professional Conversation’: registrar will write reflection on this feedback
4. If GPStR referred to Deanery, complete ‘Reasons for Referral to Deanery ARCP Panel’ box and e-mail form to locality administrator. [Sarah.Cuckson@yh.hee.nhs.uk](mailto:Sarah.Cuckson@yh.hee.nhs.uk)

|  | **Yes** | **Unclear or Not**  **acceptable** | **N/A** | **Satisfactory Progress/Comments** |
| --- | --- | --- | --- | --- |
| **Competence Progression (if end of ST3 all competent for licencing or excellent)** |  |  |  |  |
| **Educators’ notes** |  |  |  |  |
| **Curriculum Coverage** |  |  |  |  |
| **CEPS (**most of CEPS assessment is related to the word descriptors but there is a requirement to demonstrate intimate examination competence):   * Rectal * Prostate * Breast * Female Genital * Male Genital |  |  |  |  |
| **WPBA** – [correct number for ST year](http://www.rcgp.org.uk/gp-training-and-exams/mrcgp-workplace-based-assessment-wpba.aspx)? |  |  |  |  |
| CBD |  |  |  |  |
| COT/MiniCEX |  |  |  |  |
| MSF |  |  |  |  |
| PSQ |  |  |  |  |
| CSR |  |  |  |  |
| **PDP** |  |  |  |  |
| **Log diary** (Good enough spread of good enough quality entries over time, with evidence of reflection and development,) |  |  |  |  |
| **Completion of GMC survey** |  |  |  |  |
| [**Revalidation statements**](http://www.yorksandhumberdeanery.nhs.uk/postgraduate_medical_and_dental_education/revalidation/)   1. CSR 2. ESR 3. Enhanced form R (in learning log) |  |  |  | This has replaced the complaints declaration. Is there consistency between these? Are there known unresolved concerns identified in any of these 3 sources? (If there are concerns, this will be discussed at panel so you do not need to go into great detail here)  No  Yes |
| [**OOH**](http://www.yorksandhumberdeanery.nhs.uk/general_practice/trainees/out_of_hours/) |  |  |  | Click on link for guidance about allowable non-standard OOH |
| [**Records of NOE (Naturally Occurring Evidence):**](http://www.yorksandhumberdeanery.nhs.uk/general_practice/trainees/naturally_occuring_evidence/) | The School provides advice to enable trainees to provide evidence under all the competencies. It is the competency areas which are important rather than the presence or absence of particular NOE elements so there is flexibility about the use of these, but absence should prompt looking in more detail at the quality and quantity of recent evidence for the competences. | | | |
| Significant Event Analysis (3 per post advised) |  |  |  |  |
| Reflection on key learning points from each post |  |  |  |  |
| Audit (during GP attachment) (1 advised in training)  or Reflection on QOF (1)  or Project fitting the NPMS criteria |  |  |  |  |
| Case Study or Presentation (2 advised per year) |  |  |  |  |
| Statement of total leave taken ideally cumulative for training |  |  |  |  |
| Attendance record at VTS teaching (normally provided by scheme administrator) |  |  |  |  |
| Certificate to confirm completion of:  GPSTP Post feedback |  |  |  |  |
| **CSA** |  |  |  |  |
| **AKT** |  |  |  |  |
| **CPR/BLS/AED or ALS** (completion needed at end of training time only) |  |  |  |  |
| **Certificate to confirm Level 3 Safeguarding Children Training completed** |  |  |  |  |
| **The Post (any issues for GPSTP)** |  |  |  |  |
| **The Person (personal Problems/Probity)** |  |  |  |  |
| **Overall** |  |  |  |  |

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| **ePortfolio Highlights** |
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| **Suggestions for Future Improvement** |
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| **Reasons for Referral to Deanery ARCP Panel (if applicable)** |
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