

Annual Review of Competence Progression

Outcome 4 Review Proforma

- This form should be completed by the ARCP panel when making the decision to issue an outcome 4.
- The ARCP panel should complete all sections of this form during the ARCP.
- The ARCP Panel must save the completed form to the training portfolio and share the form with the doctor/dentist's TPD, Educational Supervisor and future DME.
- The ARCP Panel should also share the completed form with the relevant Programme Support team. The Programme Support team should save the completed form to the training file.

Date:	Click or tap to enter a date.
Individual(s) undertaking review:	Click or tap here to enter text.
Trainee Name:	Click or tap here to enter text.
Grade:	Click or tap here to enter text.
Training Programme:	Click or tap here to enter text.
GMC/GDC Number:	Click or tap here to enter text.
Gender:	Click or tap here to enter text.
Country of PMQ:	Click or tap here to enter text.
Ethnicity:	Click or tap here to enter text.

Please only complete those sections which are relevant to this trainee; write 'not applicable' in the other sections.

Question 1
What is the primary reason for the outcome 4?
Click or tap here to enter text.
Question 2 – Screening
Was the trainee offered dyslexia or neurodiversity screening? If so, at what stage of training was this offered?
Click or tap here to enter text.
Question 3 - Health
Have any issues with the health or wellbeing of the trainee been considered? If so, has this been discussed with the trainee (including occupational health referral)?
Click or tap here to enter text.
Question 4 - Exams
Has the received any additional support with exams (for example, does the specialty offer any in-house support for exams/courses and did the trainee access this?)
Click or tap here to enter text.

Question 5 – Clinical capabilities
Was there clear evidence that the trainee’s placements provided targeted opportunities for development of the outstanding capabilities specified in any previous outcome 3 / 10.2?
Click or tap here to enter text.
Question 6 - Professional capabilities
If relevant, what support was provided for the trainee around development of their outstanding capabilities in areas such as communication, time management, organisation, leadership under pressure, team working etc.
Click or tap here to enter text.
Question 7 - Process
Was the trainee given an educational induction to the specialty, including familiarisation with ePortfolio and expectations of the ARCP? Do any elements need to be revisited?
Click or tap here to enter text.
Question 8 - Process
Were there any mitigating circumstances that were not adequately communicated by the trainee during the ARCP process?
Click or tap here to enter text.
Question 9 - Process
Were all available extensions to training time given prior to this outcome? Please supply details of extensions and CCT calculations.
Click or tap here to enter text.
Question 10 - Process
On reflection, could alternative ARCP outcomes and/or objectives have been considered earlier?
Click or tap here to enter text.
Question 11 – Feedback and follow up
<ul style="list-style-type: none"> a. Who will be giving detailed feedback to the trainee and uploading the record of discussion to the portfolio b. Who will be providing support to the trainee from the Yorkshire and Humber Deanery and the employer (e.g. TPD, DME, ES)?
Click or tap here to enter text.