

# Foundation Training Job Description

Grade	Foundation Year 1
Placement	General Surgery
Department	<p>The department consists of Nine Consultant Surgeons; Two Associate Specialists Six full-time Senior Staff Practitioners Two ST3 Surgical Trainees Two FY2 Two ST1 Surgical Trainees Four FY1</p> <p>Surgical beds are found on Littondale ward (male) and Nidderdale ward (female). The surgical bed complement is 45 beds. A wide range of acute and elective surgical cases are admitted. In addition there are up to 5 beds on the High Dependency Unit (HDU) managed by the surgical teams. Occasionally children will be admitted to Woodlands ward under the care of the surgical team.</p>
The type of work to expect and learning opportunities	<p>To work as part of a team in order to support and help to provide a comprehensive service within the Trust.</p> <p><b>Educational Opportunities:</b> This post is recognised by and approved by the Postgraduate Dean for postgraduate training. The Postgraduate Dean has confirmed that this post and/or programme has the required educational and staffing approval.</p> <ul style="list-style-type: none"> <li>• Experience in the assessment and treatment of the acutely ill patient</li> <li>• To understand the importance of comprehensive surgical assessment</li> <li>• To understand the working of the multidisciplinary team caring for surgical patients and each individual's role and input</li> <li>• Gastro-intestinal MDT, Mondays</li> </ul>

- Grand Round & Breast MDT, Tuesdays
- X-ray meeting, Wednesday
- Combined surgical, orthopaedic & urology weekly teaching, Thursday
- Clinical governance session monthly covering audit, guidelines, incident reporting etc
- Ensure regular meetings with educational supervisor & timely completion of HORUS e-portfolio.
- Attend generic skills training programme.
- It is expected that the post holder will become involved in quality improvement projects

There is a purpose built postgraduate medical centre with a good medical library and a large selection of current journals.

You will be required to attend the Foundation Professional Development Programme and to maintain the Foundation Portfolio.

**Audit Projects**

Medical audit is an area in which junior staff, particularly those applying for Specialist Registrar posts, are expected to have experience. It is expected that the FY1's will undertake and present at least one audit project each.

**Supporting Professional Activities For FY1**

- Participate in and contribute towards the training programme of colleagues, students and other health care professional's e.g. ad hoc training and supervision, tutorials and lectures.
- Keep up-to-date records to satisfy continuous professional development requirements.
- Contribute to medical audit projects.
- Work within the clinical governance framework as agreed within the Trust.
- Complete appropriate assessments

**Additional Responsibilities**

- Participate in the hours of work monitoring.
- Compliance with hand Hygiene policies and other trust policies relating to HCAI.

Where the placement is based	Harrogate District Hospital
Educational and Clinical Supervisor(s) for the placement	To be confirmed
Main duties of the placement	<p><b>Direct Clinical Care</b></p> <p>The FY1 in General Surgery provides the first tier of patient care.</p> <ul style="list-style-type: none"> <li>• To ensure their consultant's patients are reviewed daily</li> <li>• To provide in patient care and ward cover for named consultant</li> <li>• To attend consultant ward rounds</li> <li>• To attend and participate in departmental meetings</li> <li>• To complete a comprehensive electronic discharge letter</li> </ul> <p>FY1s are expected to be flexible in their working arrangements.</p> <p><b>Out of Hours Working</b></p> <ul style="list-style-type: none"> <li>• The rota is full shift.</li> <li>• Day/evening shifts covered will include 07:30 – 16:30, 07:30 – 20:00 and 19:30 – 08:00. A mandatory handover period is incorporated into the shift pattern.</li> </ul> <p>The Doctor may be required to deputise from time to time for absent colleagues, and exceptionally to perform additional duties in occasional emergencies and unforeseen circumstances to ensure the safe running of the Department.</p>
Typical working pattern in this placement	See above.
Employer	<p><b>Additional information</b></p> <p>The Doctor will be entitled to Annual and Study leave in accordance with the Terms &amp; Conditions of Service. Dates of leave must be approved by both a Consultant and Rota Co-ordinator and should be arranged at least 6 weeks in advance. The Doctor may be required to deputise from time to time for absent colleagues, and exceptionally to perform additional duties in occasional emergencies and unforeseen circumstances to ensure the safe running of the Department.</p> <p>This appointment shall be governed by the Terms and Conditions of Service for Hospital Medical and Dental Staff, as amended from time to time.</p>

	<p>The post holder is expected to adhere to Trust policies and procedures and relevant legislation including the requirements of any professional bodies attend mandatory training as identified by the Trust.</p> <p>The post holder must maintain the confidentiality of information about patients' staff and Trust business in accordance with the Data Protection Act 1998 and Caldicott principles.</p> <p>In order to comply with the Health Act 2006 (Code of Practice for the Prevention and Control of Health Care Associated Infections) it is the responsibility of every member of staff to prevent and control the spread of infection following the Trust's infection control policies. These are available on the intranet in the document library under clinical policies and guidelines, infection control.</p> <p>The Trust has adopted an equal opportunities policy and all employees must be aware of their obligations to abide by the spirit and nature of the policy to avoid direct and indirect discrimination.</p> <p>You will have a duty to familiarise yourself with the relevant Policies and Procedures, i.e.</p> <ul style="list-style-type: none"> <li>○ Health &amp; Safety Policies</li> <li>○ Risk Management Policies</li> <li>○ Infection Control Policies</li> <li>○ Data Protection and Confidentiality Policies</li> </ul>
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It is important to note that this description is a typical example of your placement and may be subject to change.