

Minutes of the Health Education England Education, Research and Innovation Committee

Date of Meeting: 4th July 2017

Location: Holiday Inn Leeds/Wakefield, WF5 9BE

In attendance: Peter Taylor (Chair), Alison Barlow, Lucy Hathaway, Brian Nattress, Trudy Wagstaff (for ESR update only), James Houston, Susan Michael, Kim Mills, Brenda Poller, Matthew Sibley, Tony Browning, Gill Risby, Michelle Mckenzie, Louise Hodgson.

Apologies: Teresa Dorman, Simon Frazer, Richard Firth, Louise Gardham, David Rose, Linda Crofts

Ref.	Item	Action
1	ESR Update Trudy Wagstaff provided an update on the latest ESR developments. To date, 17 organisations including HEE have transitioned to the updated version. The remaining organisations will transition later in July. The eLearning facility is now available via tablets and Smart phones allowing greater access to users. ESR may now be able to host the Junior Doctor induction, though this should be picked up nationally as part of their England-wide programme.	
2	Review of previous minutes – 25 April 2017 The minutes were approved. Matters arising were dealt with as separate agenda items below. Teresa Dorman was not available to provide an update on resilience training and this will be included on the next agenda, as will David Rose's update regarding Research Capacity.	LH to add to agenda
3	Review of Terms of Reference and membership The revised terms of reference were accepted by the group with minor amendments. LH to add to website. The membership was reviewed, and representation will be sought from: <ul style="list-style-type: none"> • HEI Deans • DME (Simon Frazer has stepped down – the committee formally noted thanks to Simon for his support) • AHP representative • Healthcare scientist representative 	LH to add to website LH PT LH LH
4	Human Factors and Quality Improvement No update on Human Factors work. JH explained that he has been working with Sarah Kaufmann on Quality Improvement, including the QI conference held on 20 June 2017. There are training packages offered by the Improvement Academy for NHS employees across Yorkshire and the Humber (Bronze – online elearning, Silver – one day face to face course, and Gold – two day train the trainers course) all of which are multidisciplinary. SM to ensure LWABs are aware of this	SM

	resource.	
5	Trainer Accreditation PT has contacted Medical Directors and DMEs to confirm that trainers' educator roles will need to be covered at appraisal. It was noted that the MIAD course is still in use for Dental supervisors. Any improvements /updates to the course would likely need to be in line with creating nationally applicable material.	
6	eLearning Catalogue Refresh The current YH catalogue (which is being merged with the NW and NE to become a Northern Catalogue) is being refreshed. LH tabled a document detailing which packages are available, with usage via ESR and date of last update. Packages will be reviewed on a case by case basis, considering this data, along with the potential of other packages now being available, with an aim to slim down the catalogue, and move modules to eLfh nationally where possible. Three bids for new eLearning development were discussed and agreed for development: <ol style="list-style-type: none"> 1. React to Red 2. Health Inequalities 3. eLearning for health professionals who encounter children with Autism in their clinical Environments 	
7	ERIC Bidding Process 113 bids were received for the round closing 15 June 2017, totalling £1.4 million. There were some inappropriate bids, e.g. some linked bids submitted which pushed the claimable amount over the limit of £50k. Panel to meet to agree application criteria and standards for next round and bring to next meeting for ratification. An electronic application is required for future rounds to simplify the process for bidders and panel members.	LH to arrange
8	Sepsis Bradford package has been circulated and there is a national eLearning package available on eLfh.	
9	Clinical Entrepreneur Programme May 2017 Update A document regarding this was circulated for information.	
10	AOB No further items were raised.	
11	Workshop The remainder of the meeting was used to gather ideas for developing an Education Strategy for Yorkshire and the Humber. Draft notes to be circulated with the minutes. These suggestions / discussion notes will be collated for the next ERIC.	LH and PT
Date and time of next meeting: Tuesday 10th October 2017, 1.30-4.00 Holiday Inn, Leeds/Wakefield		