

Minutes of the Health Education England Education, Research and Innovation Committee

17 January 2017

Holiday Inn Leeds/Wakefield, WF5 9BE

In attendance: Peter Taylor (Chair), Alison Barlow, Ann Brown, Tony Browning, Jon Cooper, Teresa Dorman, Simon Frazer, Lucy Hathaway, Emma Jones, Jacqui Lewis, Amanda Lowdon, Susan Michael, Kim Mills, Brian Nattress, Brenda Poller, Richard Price, Matthew Sibley, Trudy Wagstaff

Apologies: Anne Devaney, Richard Firth, David Rose, Alasdair Strachan

Ref.	Item	Action
1	Review of previous minutes – 20 September 2016	
1.1	Human Factors. Noted that Jesper Roos, Leadership Fellow, has now been succeeded by James Houston. The aim is to identify a consistent strategy for Human Factors training. Noted that multidisciplinary courses continue to be run by ex Leadership fellows (6 per year, 20 delegates per course). James will attend the next meeting and present an update.	LH to invite James Houston to next meeting
1.2	SCRIPT pilot for NMPs. School of Medicines Optimisation collaborating on project to test value of SCRIPT for non-medical users. LH to give an update at the next meeting following presentation of findings to the School Board Meeting on 17 February 2017.	LH to feedback at next meeting
1.3	Resilience Training. Update to be presented at next meeting.	TD
1.4	Trainer accreditation. Debate underway as to content of 5-year reapproval for trainers and whether this can be incorporated into trust educational appraisal.	PT to update at next meeting
1.5	Generic skills courses for junior and SAS doctors. Details of new courses have been circulated to the committee. These are: <ul style="list-style-type: none"> • Communications in the Real World • Legal Issues for Doctors – Keeping out of Trouble • Research Skills for the Specialty Trainee • Quality improvement 	

1.6	Research capacity. Defer until David Rose in attendance.	DR
2	<p>ESR Roadmap and enhancements</p> <p>Received presentation from TW & AW on release 34 of ESR. Noted that the new release is accessible by mobiles and tablets and will be available by the end of March 2017. User interface is more accessible, and will be managed via a customisable home page. Discussion around promoting local quality controlled courses to ESR and add local relevant announcements.</p>	
3	<p>Delivery Plan</p> <p>SM spoke to the tabled update. Noted that more work is required on developing health coaching. Need to consider the new workforce, for example physicians associate, and how they will be supported once their training is complete. The educational framework for these staff groups is under discussion and SM will keep the committee updated.</p>	SM to update at next meeting
4	<p>eLearning</p> <p>To ensure relevance and quality the committee agreed that new proposals should be reviewed in line with the ERIC process twice a year in June and November. LH to bring formal proposal for ratification in April. The process will ensure future developments consider the whole MDT and identification of specific project managers for eLearning developments must be included as part of any bids.</p> <p>It is also proposed to link more formally with NW and NE to share resource and reduce duplication. HEE across the North are working on a joint proposal for eLearning support under one SLA with Yorkshire Ambulance Service.</p> <p>Objectives for eLearning in 2017-18 to be developed and reviewed in April.</p> <p>Agreed that representatives from some Trust Learning and Development Departments should be invited to the group.</p>	<p>LH</p> <p>LH</p> <p>PT/LH/JL</p>
5	<p>TEL national programmes</p> <p>Richard Price gave a presentation outlining progress toward embedding technology into learning programmes, with a specific update on the digital literacy workstream. Other national TEL workstreams include:</p> <ul style="list-style-type: none"> • Taxonomies • Learning solution (formerly known as the TEL Hub) • Horizon Scanning 	

	There is a TEL Network Event on 26 January 2017 for interested parties across England.	
6	ERIC bid panel results December 2016 Results of the bids were tabled and ratified by the Committee. Bids covered a range including courses for individuals, courses for groups and equipment. See previously circulated summary for details.	
6.1	ERIC – review of process The scoring panel outlined a series of reviews of the current process of scoring bids including a revised application form, preferably an e-form and the requirement for the form to be counter-signed by applicants’ trust to ensure their support and to ensure that funding has been sought via alternative routes before sending to ERIC. NEW FORM REQUIRED ASAP. It must be made clear that there is no appeal process, but that a further application can be made in future bidding rounds. Outcomes from the bids should be considered – e.g. a submission from bidders explaining how funding was spent.	PT/LH/JL JL PT/LH/JL
7	Mental Health Induction The Mental Health e-Induction is currently not accessible on mobiles or tablets. It was requested that the Committee consider whether to recommend funding of the order of £30k from the ERIC budget to upgrade the package and move it to the Dynamic LMS as the acute clinical induction package. Agreed to approve the updating required. Inform Fiona Bishop Chair Mental Health Induction Group	PT/JL
8	SSPRD SM spoke about the YHcoursefinder website (catalogue of courses which signposts users to the course providers) and whether this should be updated or removed. It was felt that whilst this is currently out of date, there is need for a signposting website, which also allows for advertising of local clinical skills courses (e.g. at Montagu and other trusts who can currently add courses on to the website). SM to discuss with colleagues and the Deans of Health how we can signpost individuals and organisations from the HEEYH website.	SM
8	Sepsis Noted that Bradford had developed an excellent module which should be circulated to all for comment/consideration. Link below: please forward	SF/JL

	<p>any comments to JL. http://www.dynamicportfolio.co.uk/2016/Sepsis_2/index.html</p> <p>There are also modules available on eLfh.</p>	All
9	<p>Library & Knowledge Service Papers on work evaluating knowledge and library services were received for information.</p>	
10	<p>Clinical Skills & Simulation Noted that the CSS network is to be brought under the auspices of this group and Alastair Strachan will be invited to attend future meetings and set CSS objectives for 2017-18.</p> <p>The National team are looking at Clinical Skills / Simulation strategies from across England with the ultimate aim to produce a national strategy.</p>	PT/JL
<p>Date and time of next meeting: Tuesday 25 April 2017, 1.30-4.00 Holiday Inn, Leeds/Wakefield</p>		