

FPH E-portfolio

“Don’t shoot the messenger!”

Tim Fielding

July 2011

- Introduction
- Guidance
- Process
- Problems/issues
- Frustrations from a Registrars perspective

Introduction to the e-portfolio

- *“allows Trainees and Trainers to have secure individual access to the portfolio, to upload, approve and interact, to signoff pieces of evidence that contribute to learning outcomes.”*
- Log-in details should be sent by FPH (but often seem to need requesting)
- For support: Educ@fph.org.uk or ring FPH Education and Training team.

Guidance available

All available on FPH website

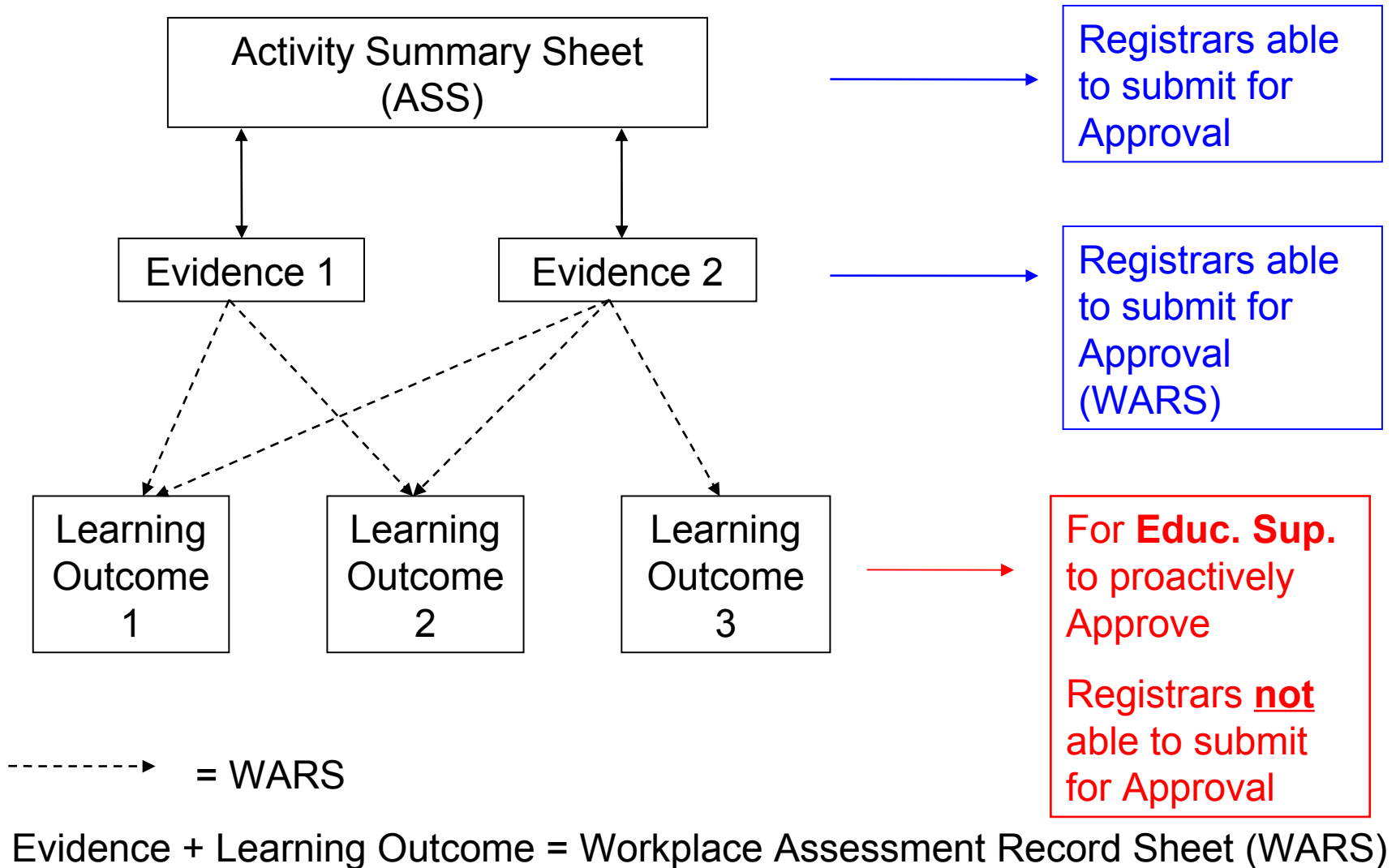
E-portfolio:

- Supervisors quick guide to the e-portfolio
- FPH Managed learning environment/e-portfolio manual
- Trainees quick guide to the e-portfolio
- Videos

Curriculum:

- **Assessment Blueprint**
- **Guidance for Workplace Assessors**

Process: Registrar's perspective



“Trainees do not request sign off of Learning Outcomes from Educational Supervisors. This is left up to the Educational Supervisor to decide when there is enough evidence to sign these off.”

(FPH e-portfolio manual, p.17)

Activity Summary Sheet (ASS)

Faculty of Public Health e-portfolio - Windows Internet Explorer

https://portfolio.fph.org.uk/portfolio/portfolio_entry/view?entry_id=37442

File Edit View Favorites Tools Help

Faculty of Public Health e-portfolio

The Faculty of Public Health e-Portfolio
Working to improve the public's health

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Assessments View Portfolio Calendar Progress Personal Development Evidence

Enter New Assessment

Outstanding Assessments

ACTIVITY SUMMARY SHEET

VIEW OVERVIEW ARCP

Locked: Stage
Assessor: Shirley Anne Brierley

Lock Reason: Phase cannot be modified after the assessment is created
Status: Complete

Trainee: Tim Fielding
Last Modified: 18 May 11, 17:58

You are logged in as Tim Fielding. [Logout](#)

Project name: Business case for FNP sustainability and expansion

PERSONAL DETAILS

Date (dd/mm/yyyy): 15/03/2011

Training location: NHS Bradford and Airedale

Supervisor: Shirley Anne Brierley

ACTIVITY DETAILS

Results: Provisional agreement from PCT Board and Directors to fund the sustainability and expansion of the Family Nurse Partnership in Bradford.

POST-PROJECT REFLECTION

Personal Reflection: My original remit regarding the Family Nurse Partnership (FNP) was to prepare a generic business case that incorporated the evidence base for FNP and that could be used as when it became necessary to make the case for the future sustainability of the FNP programme. Subsequently the Coalition Government's Public health white paper was published with specific references to increases in health visitors and also FNP provision. The same commitment was also included in the 2011/12 NHS operating Framework.

In general it has been very useful to get involved in an area of work that I wasn't particularly familiar with and also to have to think about constructing a business case to secure funding for

https://portfolio.fph.org.uk/portfolio/assessment/outstanding

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Activity Summary Sheet (ASS)

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Faculty of Public Health e-portfolio

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Framework, the detail always followed sometime later meaning constant uncertainty and double-guessing at what was required. In addition to this the lag in communication and decision making between the Dept of Health, the SHA and the PCT in practice has meant having to respond to numerous requests for reports at short notice, which have often not been required or relevant by the time they are produced as things have moved on again. Another report had already been written prior to the first one uploaded here for example.

Positively though, there has been a provisional commitment from the PCT Board and Directors to fund the expansion of the FNP programme inline with the SHA recommendations.

Although the final report actually contained very little detail about the costings, all of the work that had gone into it was necessary to ensure that the figures were robust and to be able to build on now that the provisional commitment has been made. It was interesting to note how minimal the actual information required in the report ultimately was.

Working on this issue has been extremely useful in reflecting on how commitments in national strategy and policy (white paper and Operating Framework) are approached at a local level.

[Supervisor reflection](#)

Very timely piece of high quality work which was used to inform options paper for FNP and HV services ; funding for expansion was achieved.

EVIDENCE INCLUDED

Description of Evidence	Outcome Code	Explanation	WARS
FNP report - Feb and Mar 2011	KA2.9		Approved by Shirley Anne Brierley (2011-05-18 17:51:10)
FNP report - Feb and Mar 2011	KA2.10		Approved by Shirley Anne Brierley (2011-05-18 17:52:52)
FNP report - Feb and Mar 2011	KA2.18		Approved by Shirley Anne Brierley (2011-05-18 17:53:41)
FNP report - Feb and Mar 2011	KA2.20		Approved by Shirley Anne Brierley (2011-05-18 17:54:29)
FNP report - Feb and Mar 2011	KA3.5		Approved by Shirley Anne Brierley (2011-05-18 17:54:51)
FNP report - Feb and Mar 2011	KA3.8		Approved by Shirley Anne Brierley (2011-05-18 17:55:27)
FNP report - Feb and Mar 2011	KA3.10		Approved by Shirley Anne Brierley (2011-05-18 17:58:55)
FNP report - Feb and Mar 2011	KA5.5		Approved by Shirley Anne Brierley (2011-05-18 18:00:44)
FNP report - Feb and Mar 2011	KA5.7		Approved by Shirley Anne Brierley (2011-05-18 18:01:28)

The Faculty of Public Health - version release-1.0.11

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'Progress' view

Faculty of Public Health e-portfolio - Windows Internet Explorer

https://portfolio.fph.org.uk/portfolio/progress/stage_requirements?id=3

File Edit View Favorites Tools Help

Faculty of Public Health e-portfolio

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PHASE REQUIREMENTS FOR PHASE 3.

REQUIREMENTS PHASE ITEMS

CHECKLIST FOR PHASE 3

Requirement	Associated Evidence	Evidence Approved	Requirement Approved?
EMS1.1: Recognise and work within professional competence			No
EMS1.2: Be willing to consult colleagues	AS: Big Plan II presentation - Big Plan II presentation	Anita Margaret Parkin (2011-01-18 08:59:38)	Anita Margaret Parkin (27/06/2011 07:40)
EMS1.3: Keep clear, accurate and contemporaneous records	AS: YH Deanery Management and ... - M and L course certificate	Margaret Valerie Barker (2011-07-05 12:22:06)	No
EMS1.4: Keep colleagues informed when working in partnership			No
EMS1.5: Establish and maintain trust by listening to and respecting others' views			No
EMS1.6: Treat others with courtesy			No
EMS1.7: Respect the rights of the public and patients to be involved in choices			No
EMS1.8: Treat information about patients as confidential.			No
EMS1.9: Treat colleagues fairly and maintain the public's trust	AS: Big Plan II presentation - Big Plan II presentation	Anita Margaret Parkin (2011-01-18 09:02:11)	Anita Margaret Parkin (27/06/2011 07:38)
EMS1.10: Respect skills and contributions of colleagues and maintain professional relationships	AS: Big Plan II presentation - Big Plan II presentation	Anita Margaret Parkin (2011-01-18 09:02:40)	Anita Margaret Parkin (27/06/2011 07:39)
EMS1.11: Be readily accessible to the public and colleagues when on duty including			No
EMS1.12: Pay regard to efficiency while not discriminating against individuals/populations			No
EMS1.13: Keep knowledge and skills up to date, including regular audit, appraisal and reflective learning	AS: Critical appraisal for SMT ... - DOPH re CA for SpR meeting	Shirley Anne Brierley (2011-07-14 09:24:58)	No
EMS1.14: Practise safely including assuring professional indemnity, safeguarding the public from others' unsafe practice,			No
EMS1.15: Deal with complaints fairly and co-operate with enquiries into practice			No
EMS1.16: Demonstrate probity in professional and personal practice			No

HELP

You may click on the project name or evidence name to see the relevant Activity Summary Sheets and Workplace Assessment Record Sheets.

KEY

Learning Outcomes:

- Signed Off
- Has some evidence
- No evidence

Evidence:

- Approved
- Not approved

KEY

Show learning outcomes:

- All
- Has some evidence
- No evidence

FILTER

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What trainers need to do in the E-portfolio

- Approve 'Assessments'
- Approve 'Evidence' (WARS)
- **Approve 'Learning Outcomes' (only Ed. Sup.)**
- Complete 'Educ. Supervisor Report' for ARCP

Can also:

- Use to plan projects with Registrar i.e. Pre-Project Planning

To 'Approve' Learning Outcomes

Currently running as a user: es2 (es2@fph.org.uk)
Original User: Russell Ampofo (russellampofo@fph.org.uk)

[LOGOUT ES2](#) [LOGOUT](#)

OVERVIEW

Name: es2 [\[logout\]](#) [\[edit profile\]](#)
GMC / UKPHR No.:

ASSESSMENT

- ▶ [Complete a new assessment](#), either as a trainer or trainee
- ▶ [View assessments pending review](#)

TASKS

- ⊕ AS: jsna: Approve form for trainee2 trainess [Edit](#), [Approve](#)
- ⊕ AS: Obesity HNA: Approve form for trainee2 trainess [Edit](#), [Approve](#)
- ⊕ LA: Approve form for trainee2 trainess [Edit](#), [Approve](#)
- ⊕ LA: Approve form for trainee2 trainess [Edit](#), [Approve](#)

MESSAGES

Recent messages:

- ⊕ [CBD & DOPH Forms \(04 Dec 09, 09:41\)](#)

MY TRAINEES

- ⊕ trainee2 trainess [Entries](#), [ARCP](#), [Phase 1](#), [Phase 2](#), [Phase 3](#)

To 'Approve' Learning Outcomes

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LOGOUT ES2

LOGOUT

REVIEW PROGRESS AGAINST THE STAGE

MY TRAINEES

PORTFOLIO ENTRIES

ARCP

PHASE 1 ITEMS

CHECKLIST FOR PHASE 1

Requirement	Associated Evidence	Evidence Approved	Requirement Approval
EMS1.1: Recognise and work within professional competence	AS: eton seroprevalence study - presentation AS: Test - Yasmin report number 2	es2 (2010-05-04 10:55:34) es2 (2010-05-04 11:00:00)	Approve in ARCP
EMS1.2: Be willing to consult colleagues	AS: Test - Yasmin report number 2	es2 (2010-05-04 11:01:41)	Approve in ARCP
EMS1.3: Keep clear, accurate and contemporaneous records	AS: Test - Yasmin report number 2	es2 (2010-05-04 11:01:58)	Approve in ARCP
EMS1.4: Keep colleagues informed when working in partnership	AS: eton seroprevalence study - presentation	es2 (2010-05-04 10:52:53)	Approve in ARCP
	AS: Test - Yasmin report number 2	Awaiting request signoff from trainee2 trainess	
EMS1.5: Establish and maintain trust by listening to and respecting others' views	AS: eton seroprevalence study - presentation	Awaiting request signoff from trainee2 trainess	Approve in ARCP
EMS1.6: Treat others with courtesy			
EMS1.7: Respect the rights of the public and			

KEY

Learning Outcomes:

- Signed Off
- Has some evidence
- No evidence

Evidence:

- Approved
- Not approved

KEY

Show learning outcomes:

- All
- Has some evidence
- No evidence

FILTER

To 'Approve' Learning Outcomes

Currently running as a user: es2 (es2@fph.org.uk)
Original User: Russell Ampofo (russellampofo@fph.org.uk)

LOGOUT ES2 LOGOUT

HOME MY DETAILS

Assessments

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REVIEW PROGRESS AGAINST THE ARCP SCHEDULED FOR WEDNESDAY 11TH APRIL 2012

MY TRAINEES

PORTFOLIO ENTRIES

ARCP

ARCP PROGRESS

CHECKLIST FOR PHASE 1

Requirement	Associated Evidence	Evidence Approved	Requirement Approval
EMS1.1: Recognise and work within professional competence	AS: Test - Yasmin report number 2	es2 (2010-05-04 11:00:00)	APPROVE
EMS1.2: Be willing to consult colleagues	AS: Test - Yasmin report number 2	es2 (2010-05-04 11:01:41)	APPROVE
EMS1.3: Keep clear, accurate and contemporaneous records	AS: Test - Yasmin report number 2	es2 (2010-05-04 11:01:58)	APPROVE
EMS1.4: Keep colleagues informed when working in partnership	AS: Test - Yasmin report number 2	Awaiting request signoff from trainee2 trainess	APPROVE
EMS1.5: Establish and maintain trust by listening to and respecting others' views			
EMS1.6: Treat others with courtesy			
EMS1.7: Respect the rights of the public and patients to be involved in choices			

KEY

Learning Outcomes:

- Signed Off
- Has some evidence
- No evidence

Evidence:

- Approved
- Not approved

KEY

Show learning outcomes:

- All
- Has some evidence
- No evidence

FILTER

Issues/problems

- Doesn't do what it was intended to!
- Counterintuitive
- Doesn't include all the information you need e.g. expectations re approving LOs
- Not always clear which bits work and which don't e.g. CBDs/DOPHs
- Generates a lot of emails for Trainers (and Registrars)
- No incentive for Registrars to upload more than the bare minimum
- Only able to have 1 Educ. Supervisor at a time

But...

Still has to be better than the alternative of continuing to complete hard-copy portfolios!

(a strictly personal view)

Frustrations from a Registrar's perspective

- Trainers being (repeatedly) unable to log-on
- Trainers not being familiar with the (new) curriculum/Learning Outcomes
- Trainers not being aware of or having copies of basic documents/guidance
- Time taken to approve assessments/WARS/learning outcomes

Other issues...

- Use of e-portfolio in 1-to1's
- Learning agreements re. what is expected
– pre-project planning?
- Getting the balance: minimum required to tick Learning outcomes vs. comprehensive record of training?

Any questions?